

CONTACT

Bulletin

ARUCC

Newsletter

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President's Message - Karen LeDrew

The Executive Committee met in late February in Vancouver for two days of intensive discussions regarding new directions which might be taken in order to maintain ongoing initiatives despite the Association's tight budget. On the first day we were joined by David Hinton (Chair EDI Task Force), Nick Heath (SPEEDE Representative), Dan Magnan (Chair Designate, EDI Task Force) and Linda Simpson (President, WARUCC) who provided valuable input to topics relating to their respective jurisdictions.

As you will see following in this issue, two changes to the Constitution are being proposed to deal with the Association's financial status. One deals with membership fees and is an attempt to recognize the dramatic drop in revenue which could occur if the Association continued to assess fees based on operational grants. Since the proposal sets the base fee at the current level and allows for only modest CPI adjustments on an annual basis, I believe that the membership will be comfortable with the realistic yet sensitive position being recommended by the Executive. The other change recommends splitting the Secretary/Treasurer position in order to permit control of the Association's finances by a volunteer Executive member. Going hand-in-hand with this proposal is the Executive's decision to terminate the current Secretariat contract (for a savings of more than \$10K) and not to replace this position for the present time.

A brief summary follows of highlights from our discussion as well as major initiatives undertaken on behalf of the membership by the ARUCC Executive since my last report. Other topics are covered by articles which follow elsewhere in this issue.

AACRAO '96: Reminder! The dates for the AACRAO conference are April 15-19 to be held in Reno Nevada. Once again, ARUCC will co-host a reception for delegates with PACRAO. I look forward to seeing you there!

ARUCC '96: Registration numbers are high for the upcoming conference, much to the delight of the Conference Committee. Plans are underway to release the final program in early May at which point delegates will make their workshop selections relative to the final schedule. There have been a few additions which will appeal: Michael Jones has offered to present a free concert of his music prior to the Welcome Reception; Peter Donato (Clegg Campus Marketing) has agreed to organize a golf tournament on Sunday, June 23; the EDI Task Force will include a two-hour round table discussion session on Sunday, June 23 from 2 - 4 (which will allow serious EDI wannabees to take advantage of the experts gathered for the EDI pre-conference workshop); some workshops have been extended to cover two sessions; and others have been slightly modified. At the present time, it appears that all presentations are a "go" so you can expect to choose from about 50 workshop topics over the 7 periods available.

There will be a competition for the "Top Rated Workshop" by individuals (not panelists, sorry) at the conference. So spruce up your presentation skills for this award which will be announced on Wednesday, June 26 at noon.

The Conference Committee is wound up and raring to "Reach Out" and welcome you to the upcoming biennial conference. It's sure to be professionally stimulating with superb social activities planned to promote serious networking and lots of fun! See you in June at the Summit!

ARUCC EDI Task Force: On February 22, a Mapping Workshop was convened by David Hinton in Vancouver. During this one-day rigorous workshop all known mapping issues submitted by Canadian educational institutions were discussed at length by the participants, most of whom had considerable experience in mapping. In each case recommendations were made in order to establish mapping conventions which will ease the complexity of the mapping process for the Canadian sector. David deserves considerable credit for pulling this all together!

The EDI Task Force also met in Vancouver on February 23 and 24. Besides dealing with important EDI issues, a major focus of these meetings was to continue intensive work on the EDI Standards Workbook (coordinated by Teresa MacDonald) and to fine-tune planning for the EDI Pre-conference Workshop - Just Do It! (coordinated by Lea Pennock). For those of us attending these meetings, the organizers showed no mercy and stimulated considerable progress on these initiatives. Out of the discussions, a strategy for managing EDI Communications and Security have been developed.

Copies of the EDI Standards Workbook will be sent out for review in early June to those who have pre-registered for the EDI Pre-conference. Intended as "the definitive guide for planning, implementation, operation, and maintenance of EDI in the student records area", this preview will give you a chance to participate in the exciting consensus process of developing a guide to meet the Electronic Data Interchange of Canadian educational requirements. This work is being co-sponsored by Industry Canada and the Association. Further details follow in this issue

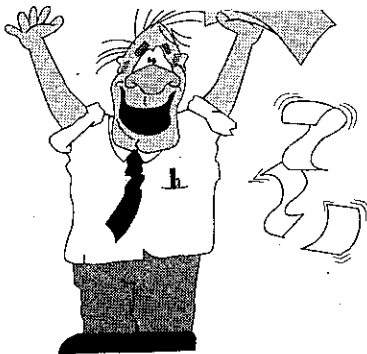
Given that David Hinton plans to go on sabbatical leave in October, the Executive named David Magnan as Chair Designate to replace David as Chair of the EDI Task Force commencing June 26, 1996. Dan has already impressed the Executive favourably with his organizational skills and ideas for promoting EDI as a business practice. He and David will work together over the next few months to ensure a smooth transition for this important work. Thanks, Dan for committing to this challenging work!

Biennial General Meeting: A notice of invitation to the General Meeting to be held June 26, 1996 commencing at 8 a.m. (over breakfast) is included in this issue along with the agenda outline. Biographical information for the slate of proposed nominees to the available positions on the Executive Committee may be found later in this newsletter. The Regional Associations have once again nominated exceptionally well-qualified candidates to carry on the work of the Association! Note that a bound program for the General Meeting will be included in the Registration kits for conference delegates.

The next meeting of the Executive will be held June 23 & 26 at Blue Mountain, Collingwood. The Regional Presidents will be invited to attend both meetings (that is, with the outgoing and incoming Executive Committees) to share in the planning of national objectives. If you have any issues you wish to have reviewed by the Committee, please send a message to any of the Executive members.

Editor's Apology: The editor wishes to apologize for omissions in the last Contact issue. The attributions for the article "Financial Aid System" (p. 24) and the Press Release "Ontario Universities respond to Cuts" (p. 26) were cut in error. The authors are respectively, Gerry Godsoe, Human Resources Canada, and Patricia Adams, Executive Director of External Relations of The Council of Ontario Universities.

L'éditeur s'excuse des oublis dans le dernier bulletin de contact. Les attributions pour l'article "Système d'aide financière" (p. 24) et le communiqué de presse "Les universités de l'Ontario réagissent aux coupures" (p. 26) ont été coupés du texte par erreur. Les auteurs sont respectivement, Gerry Godsoe de Ressources humaines Canada, et de Patricia Adams, directrice des Relations Externes du Conseil des universités de l'Ontario.



Corporate Member News

The Watage calendar publishing system harnesses the power of SGML for university calendars. With the push of a button, the Watage system simultaneously publishes an SGML document on the World Wide Web, in print and onto CD-ROMs or floppy disks.

Here are some of the benefits of an SGML-based calendar:

- changes to the source file are immediately reflected in the on-line and print versions
- the converter automatically generates the entire HTML file, breaks it up into smaller documents, connects all of the pieces with links, and adds the graphics
- the conversion to HTML from SGML ensures accurate and consistent display on any Web-connected hardware or software
- on-line files download quickly and are simple to navigate
- SGML supports sophisticated searches so that staff and students can quickly find the information they need

For more information on the Watage publishing process

- visit our Website: <http://itrc.uwaterloo.ca/watage>
- email to watage@itrc.uwaterloo.ca
- telephone (519) 725-1999

Message de la Présidente - Karen LeDrew

La direction s'est rencontré tard en février à Vancouver pour deux jours de discussions intensives sur les nouvelles voies à entreprendre afin de poursuivre les efforts en dépit du budget serré de l'Association. Le premier jour, David Hinton (président du Comité de travail ÉED), Nick Heath (représentant de SPEEDE), Dan Magnan (président désigné du Comité de travail ÉED) et Linda Simpson (présidente de WARUCC) se sont joints à nous et ont fourni des renseignements très utiles sur les domaines reliés à leurs juridictions respectives.

Comme vous constaterez dans ce numéro, deux changements aux Statuts et Règlements sont proposés afin de répondre à la situation financière de l'Association. Un de ces changements concerne les frais de membership et est une tentative pour faire comprendre qu'une chute dramatique dans les revenus pourrait se produire si l'Association continue d'établir les frais selon les fonds d'opération. Puisque la proposition établit des frais de base au niveau actuel et ne permet qu'un modeste ajustement CPI sur une base annuelle, je crois que les membres seront à l'aise avec la proposition réaliste, bien que délicate, qui est recommandée la division du poste de Secrétaire-trésorier afin de permettre à l'Association un contrôle sur ses finances par un membre bénévole de la direction. Comme suivi à cette proposition, la direction a décidé de mettre fin au contrat actuel du Secrétariat (représentant une coupure de plus de 10 000\$) et de ne pas remplacer ce poste pour le moment.

Un bref sommaire de nos points de discussions suit, ainsi que des initiatives majeures entreprises par la direction au nom des membres depuis mon dernier rapport. Les autres sujets sont couverts dans les articles qui suivent ailleurs dans cette publication.

AACRAO 1996: Rappel! Les dates de la conférence d'AACRAO sont du 15 au 19 avril à Reno Nevada. Encore une fois, l'ARUCC co-commanditera une réception pour les délégués avec PACRAO. J'ai hâte de vous voir là!

ARUCC 1996: Le nombre des inscriptions est élevé pour la prochaine conférence, au grand plaisir du Comité de la conférence. On prévoit dévoiler le programme final tôt en mai lorsque les délégués choisiront leurs ateliers définitifs. Il y a eu quelques ajouts qui vont sûrement vous plaire: Michael Jones a offert de présenter un spectacle de musique gratuitement avant la réception de bienvenue; Peter Donato (Clegg Campus Marketing) est d'accord pour organiser un tournoi de golf le dimanche 23 juin; le Comité de travail EED inclura une session table ronde de deux heures le dimanche 23 juin de 14h à 16h (ce qui permettra aux intéressés à l'EED de profiter de la présence des experts rassemblés pour la l'atelier d'avant-conférence); quelques ateliers ont été légèrement modifiés. Présentement, il paraît que toutes les présentations vont de l'avant alors vous pouvez vous attendre à choisir parmi 50 sujets d'ateliers dans les 7 périodes disponibles.

Il y aura un concours pour *le meilleur atelier*, par les individus (désolée, pas les membres de panel) à la conférence. Alors, revoyez vos habiletés de présentation pour ce prix qui sera annoncé le mercredi 26 juin à midi.

Le Comité de la conférence a déjà hâte de vous souhaiter la bienvenue à la prochaine conférence biennale. Ce sera sûrement professionnellement stimulant avec de superbes activités sociales planifiées afin de promouvoir un réseautage sérieux et beaucoup de plaisirs! On vous verra en juin au sommet!

Comité de travail ÉED de l'ARUCC: Le 22 février, un atelier sur la représentation numérique fut organisé par David Hinton à Vancouver. Durant cet atelier intensif d'une journée, toutes les questions de représentation numérique soumises par les établissements canadiens d'éducation ont été discutées à fond par les participants parmi lesquels il y en avait plusieurs avec une expérience considérable dans la matière. Dans chaque cas, des recommandations ont été préparées afin d'établir des conventions de représentation numérique qui soulageront la complexité du processus de représentation numérique pour le secteur canadien. David mérite beaucoup de crédit pour avoir réussi tout ceci!

Le Comité de travail ÉED s'est également rencontré à Vancouver les 23 et 24 février. À part de s'occuper de ses affaires, une partie importante de ces réunions visait à continuer le travail intensif sur *le Manuel des normes d'ÉED* (coordonné par Teresa MacDonald) et de mettre au point la planification de l'atelier de pré-conférence sur l'*ÉED - Vous n'avez qu'à le faire!* (coordonné par Lea Pennock et Richard Schick). Pour ceux parmi nous qui assisteront à ces réunions, les organisateurs n'ont rien épargné et ont apporté beaucoup de progrès à ces initiatives. Une stratégie pour la gestion des communications et de la sécurité d'ÉED a été développée suite à ces discussions.

Des copies du *Manuel des normes d'ÉED* seront envoyées pour révision tôt en juin aux personnes qui se sont déjà inscrites à la pré-conférence ÉED. Conçue comme "le guide définitif pour la planification, la mise en vigueur, l'opération et le maintien d'ÉED dans le domaine des dossiers étudiants", cette vue préliminaire vous donnera une chance de participer dans un processus stimulant de consensus pour le développement d'un guide pour rencontrer les exigences éducatives canadiennes dans l'Échange électronique de données (Electronic Data Interchange). Ce travail est co-commandité par Industrie Canada et l'Association. Vous lirez d'autres détails dans cette publication.

Étant donné que David Hinton a l'intention de prendre un congé sabbatique en octobre, la direction a nommé Dan Magnan comme président du Comité du travail d'ÉED à partir du 26 juin 1996. Dan a déjà impressionné favorablement la direction par ses habiletés organisationnelles et ses idées pour promouvoir l'ÉED comme pratique en affaires. David et lui vont travailler ensemble au cours des prochains mois afin d'assurer une transition sans heurts pour ce travail important. Merci, Dan, pour t'être engagé dans ce travail de défi!

Assemblée générale biennale: Un avis de convocation à l'Assemblée générale qui aura lieu le 26 juin, commençant à 8h (au petit-déjeuner) est inclus dans ce numéro ainsi qu'un aperçu de l'ordre du jour. Des renseignements biographiques sur les candidats proposés pour combler les postes disponibles au Comité exécutif se trouvent ailleurs dans cette publication. Les associations régionales ont une fois de plus proposé des candidats exceptionnellement bien qualifiés pour poursuivre les travaux de l'Association! À noter qu'un programme relié de la réunion générale sera inclus dans les troussees d'inscription des délégués au congrès.

La prochaine réunion de la direction aura lieu les 23 et 26 juin à Blue Mountain à Collingwood. Les présidents régionaux seront invités à assister aux deux réunions (c'est à dire avec les Comités exécutifs sortant et nouveaux) afin de partager dans la planification des objectifs nationaux. Si vous avez des points que vous voulez que soient étudiés par le Comité exécutif, veuillez envoyer un message à n'importe quel membre de la direction.

Invitation to attend the ARUCC Biennial General Assembly Invitation à participer à l'Assemblée générale biennale de l'ARUCC

Come one, come all! The Executive Committee extends an invitation to all ARUCC members to attend the Biennial General Assembly which will be held Wednesday, June 26, 1996 commencing at 8:00 a.m. in the Inn Café, Blue Mountain Resort, Collingwood, Ontario. This will be a breakfast meeting (included in your conference registration fee).

The General Assembly is a major feature of the ARUCC '96 conference. It provides an opportunity for you to provide input to decisions regarding Constitutional changes proposed by the Executive to deal with the ramifications of serious budget cut-backs affecting all member institutions. (Reminder: only one vote per member institution). Please plan to attend and participate!

As you can see from the agenda listed below, at the General Assembly you will be introduced to the slate of officers who have been nominated to the Executive and will carry on the important business of managing the affairs of the Association on your behalf. It is also the occasion when the Association can honor its own - those who have made significant contributions to the Association - through the awarding of Honorary Membership in the Association.

Venez tous et chacun! La direction lance une invitation à tous les membres de l'ARUCC d'assister à l'Assemblée générale biennale qui aura lieu le mercredi 26 juin 1996 dès 8h au Inn Café, Blue Mountain Resort, à Collingwood, Ontario. Il s'agira d'une réunion au petit-déjeuner (compris dans les frais d'inscription à la Conférence.)

L'Assemblée générale est une composante majeure de la Conférence 1996 de l'ARUCC. Elle vous donne l'occasion de participer dans les décisions concernant les changements aux Statuts et Règlements proposées par la direction afin de faire face aux conséquences des coupures sérieuses des budgets qui affectent toutes les membres institutionnels. (Rappel: une seule voix par institution.) Veuillez prévoir d'y assister et d'y participer!

Comme le vous constaterez par l'ordre du jour présentera à l'Assemblée générale les nominations proposées pour la direction et qui poursuivront les tâches importantes de diriger les affaires de l'Association en votre nom. Ce sera aussi l'occasion pour l'Association d'honorer les siens-ceux et celles qui ont fait une contribution significative à l'Association - lorsqu'on reconnaîtra les membres honoraires de l'Association.

Agenda:

1. Call To Order
2. Approval of the Agenda
3. Minutes of the 21st General Assembly
Victoria, B.C. June 1994
4. President's Report
5. Greetings From AACRAO
6. Treasurer's Report
7. Revisions to the Constitution
8. Presentation of Honorary Memberships
9. Report of Nominating Committee
10. Elections
11. New Business
12. Closing Remarks
13. 1998 Conference Announcement
14. Adjournment

Ordre du jour:

1. Appel à l'ordre
2. Approbation de l'ordre du jour
3. Procès-verbal de la 21e Assemblée générale
à Victoria, C.-B. en juin 1994
4. Rapport de la Présidente
5. Salutations de l'AACRAO
6. Rapport du trésorier
7. Révision des Statuts et Règlements
8. Présentation des memberships honoraires
9. Rapport du Comité de nomination
10. Élections
11. Affaires nouvelles
12. Mot de clôture
13. Annonce de la Conférence de 1998
14. Ajournement



Constitutional Changes

Changements aux Statuts et Règlements

The Executive Committee intends to propose changes to the Constitution in order to accommodate:

- a) splitting the Secretary-Treasurer position into separate positions for Secretary and Treasurer

The rationale for splitting the Secretary-Treasurer position is the perceived need to reduce a major cost to the Association for a professional Secretariat (close to \$15K per annum) while dividing associated responsibilities in such a way that they may be reasonably handled by volunteers.

- b) changing the fee structure

The rationale for altering the existing fee structure is to prepare for anticipated drops in operating revenues which could result in a serious loss in revenue to the Association. The fee formula proposed strives to maintain a reasonable financial base to support a strong national organization, while recognizing financial hardships being faced by member institutions.

In order to accommodate the above proposals, the following changes to the ARUCC Constitution are necessary and will be presented at the General Meeting on June 26, 1996 for approval by the membership. Please review carefully. If you detect any oversights or problems with respect to the proposed changes, please refer to Alex Reed at least 30 days prior to the meeting.

ARTICLE V - EXECUTIVE COMMITTEE

Section 1 - Composition

The Executive Committee shall consist of the following members:

- i) President
- ii) Past President ('ex-officio')
- iii) Vice-President
- iv) Secretary
- v) Treasurer
- vi) four Regional Representatives - one from each of the following regions: Atlantic Provinces, Quebec, Ontario and the Western Provinces.

Le Comité exécutif à l'intention de proposer des changements aux Statuts et Règlements afin de considérer de:

- a) diviser le poste de Secrétaire-trésorier en des postes séparés de Secrétaire et de Trésorier

La raison pour diviser le poste de Secrétaire-trésorier est le besoin perçu de réduire un coût majeur à l'Association pour un Secrétariat professionnel (environ 15 000\$ par an) tout en divisant les responsabilités de façon à permettre qu'une partie du travail soit comblée par des bénévoles.

- b) changer la structure des frais

La raison pour la modification à structure actuelle des frais est en anticipation des baisses prévues aux revenus d'opération qui résulteraient en une perte sérieuse de revenus à l'Association. La formule proposée des frais vise à maintenir une base raisonnable de financement afin d'assurer les opérations d'un organisme national fort tout en reconnaissant les misères financières vécues par les institutions membres.

Afin de réaliser les propositions indiquées ci-haut, les changements suivants aux Statuts et Règlements de l'ARUCC sont nécessaires et seront présentés à l'Assemblée générale le 26 juin 1996 pour approbation par le membership. Veuillez réviser prudemment. Si vous trouvez des omissions ou des problèmes au sujet des changements proposées, veuillez vous adresser à Alex Reed au moins 30 jours avant la réunion.

ARTICLE V - COMITÉ EXÉCUTIF

Section 1 - Composition

Le Comité exécutif sera composé des personnes suivantes :

- i) le Président ou la Présidente;
- ii) le Président sortant ou la Présidente sortante (d'office);
- iii) le Vice-président ou la Vice-présidente;
- iv) le Secrétaire ou la Secrétaire;
- v) le Trésorier ou la Trésorière ;
- vi) quatre représentants régionaux -- un pour chacune des régions suivantes : les provinces de l'Atlantique, le Québec, l'Ontario et les provinces de l'Ouest.

Section 2 - Election of Officers

- c) A minimum of two months prior to the date of the General Meeting, the Nominating Committee shall distribute to the appropriate Executive Committees for the Regional Registrars' Associations an invitation to submit nominations for the position of Vice-President and/or a Regional Representative, as well as nominees to the positions of Secretary and Treasurer.
- d) In the event of the nomination of more than one individual to the positions of Secretary or Treasurer, the Nominating Committee will select one individual for each of these positions for the proposed slate of officers to be presented at the General Meeting.

Section 3 - Functions

- b) iv) The Secretary shall keep a record in minutes of the proceedings of meetings of the Association and the Executive Committee and shall circulate to each Institutional Member the minutes of General Meetings and to each Executive Committee Member the minutes of Executive Committee meetings. The Secretary shall be the custodian of all records and minutes of the Association except those that shall be in the custody of other persons as directed by resolution of the Association. The Secretary shall maintain and update the Association's membership lists and shall cause them to be circulated when appropriate. The Secretary shall ensure that all relevant constitutional and by-law deadlines are brought to the attention of the President and the Executive Committee in a timely fashion.
- v) The Treasurer shall have custody over all monies belonging to, or managed by, the Association and shall have all such monies deposited in a recognized financial institution as designated by the Executive Committee. The Treasurer shall cause to be kept accurate and auditable financial records and shall present a financial statement to the membership at General Meetings.

Section 2 - Élection des membres du Comité exécutif

- c) Au moins deux mois avant la tenue de l'assemblée annuelle, le Comité de mise en candidatures invitera les Comités exécutifs des Associations régionales de registraire à soumettre les noms de candidats aux postes de Vice-président et (ou) de Représentant régional et (ou) de Secrétaire et de Trésorier.
- d) Si deux personnes ou plus sont candidates au poste de Secrétaire ou de Trésorier, le Comité de mise en candidatures en choisira un individu pour chacun de ces postes afin de les présenter à l'assemblée générale pour ratification.

Section 3 - Attributions des membres du Comité exécutif

- b) iv) Le Secrétaire rédigera le procès-verbal de chaque réunion de l'Association et du Comité exécutif. Il distribuera le procès-verbal de l'assemblée générale à toutes les Institutions membres et celui des rencontres du Comité exécutif à tous les membres de ce comité. Le Secrétaire sera le dépositaire de tous les dossiers et de tous les procès-verbaux de l'Association, à l'exception de ceux confiés à d'autres personnes par voie de résolution de l'Association. Le Secrétaire verra à ce que la liste des membres de l'Association soit à jour et la fera circuler au besoin. Il ou elle verra à ce que tous les échéanciers établis par la Charte et les Règlements soient respectés en informant le Président et le Comité exécutif de tous les éléments s'y rattachant.
- v) Le Trésorier aura la garde de tous les fonds monétaires appartenant à ou gérés par l'Association et devra déposer ces fonds dans une institution financière reconnue selon les directives du Comité exécutif. Le Trésorier sera responsable de la comptabilité de l'Association et devra présenter les états financiers de l'Association aux membres réunis en assemblée générale.

- vi) In general, Regional Representatives, as members of the Executive Committee, are expected to attend meetings of the Executive Committee, to assist in the development of the Association and to represent the interests of their constituencies. Regional Representatives are responsible for preparing written reports outlining developments in their respective region for Executive Committee meetings and for submitting these reports to the Secretary. The Regional Representatives shall act as resource persons for the Association's Executive Committee, shall contribute to the Association's newsletter, and shall perform such other duties as may be assigned to them by the President.

- vi) En général, les Représentants régionaux, comme membres du Comité exécutif doivent: participer à toutes les réunions du Comité exécutif, travailler à l'avancement de l'Association et faire la promotion des intérêts de ceux et celles qu'ils représentent. Les Représentants régionaux doivent rédiger des rapports sur l'état de la situation dans leur région respective et les soumettre au Comité exécutif par l'entremise du Secrétaire-trésorier. Les Représentants régionaux agiront comme personnes ressources auprès du Comité exécutif, participeront à la rédaction du bulletin de l'Association et s'acquitteront des tâches qui leur auront été confiées par le Président.

BY-LAW I - FEES

Section 2 - Institutional Members

Commencing June 26, 1996, the total operating revenue reported to Statistics Canada for each institutional member during 1994-95 shall determine the base institutional fee and the number of individuals each institution may declare as Regular Members. Institutional fees will be adjusted annually on July 1 by the average Consumer Price Index (CPI) for the preceding twelve months in order to determine the base institutional fee for the subsequent year.

For new institutional members, fees will be established by matching the total operating revenue for the institution during 1994-95 to a comparable on-going member's current fee and Regular Member entitlement.

BY-LAW V - COMMUNICATION

Section 2 - Membership Directory

A directory of Association members shall be produced annually in September by the Secretary working under the direction of the Vice-President. The Directory shall include a listing of the current membership with institutional and email addresses as well as other Association information as determined by the Executive Committee from time to time.

RÈGLEMENT I - DROITS D'ADHÉSION

Membres institutionnels

Dès le 26 juin 1996, le revenu total des opérations rapporté à Statistique Canada pour chaque membre institutionnel en 1994-95 déterminera la base des frais de membership des institutions et le nombre d'individus que chaque institution peut déclarer comme membres réguliers. Frais institutionnel seront ajustés à chaque année le premier juillet selon la moyenne de l'indexe des prix aux consommateurs (CPI) pour les douze mois précédant afin de déterminer la base des frais institutionnels pour l'année suivante.

Pour ce qui est des nouveaux membres institutionnels, leurs frais seront établis en comparant le revenu total des opérations de l'institution au cours de 1994-95 avec les frais courants d'une autre institution semblable et les droits d'un membre régulier.

RÈGLEMENT V - COMMUNICATION

Répertoire des membres

Chaque année, en septembre, le Secrétaire, sous la responsabilité du Vice-président, publiera un Répertoire des membres de l'Association. On y retrouvera le nom et l'adresse de tous les Membres individuels et des institutions; les adresses électroniques de ces personnes ou institutions et tout autre renseignement jugé pertinent par le Comité exécutif.

Slate of Nominations

Ann Montgomery - Nominee for President

Ann Montgomery has been Registrar/Secretary General at Bishop's University since 1990. A native of Montreal, she began her university career at Sir George Williams University (as it then was). Between 1972 and 1988 she held various administrative positions at York University in Toronto, the final one being Co-ordinator of Liaison for Glendon College from 1982-88. She took a two-year break from academic life to work in marketing and educational services for Science North in Sudbury, Ontario, before returning to Quebec and Bishop's. Ann has served ARUCC for the past two years as President-elect. As priorities for the next few years, Ann would like the Executive to continue the excellent work being done in the area of electronic data interchange, and to consider ways of helping its members to deal with the increasingly difficult financial and management situations we are experiencing in universities across the country.

Deanne Dennison - Nominee for Vice-President and President-Elect

Deanne Dennison is currently registrar at the University of New Brunswick, Fredericton having come to UNB September 1991 from the University College of Cape Breton, Nova Scotia where she had been registrar for 6 years.

At UNB, Deanne is responsible for recruitment/liason, admissions, record keeping and scheduling, undergraduate awards, enrolment management and systems development. Deanne was instrumental in bringing the concept of enrolment management to UNB where it is now an accepted model for operation. She was also instrumental in the development of an on-line admissions system, an on-line liaison system, and an on-line registration system. The Registrar's Office under her direction has developed a strong recruitment program with several innovative projects such as a promotional CD-ROM and a WEB application for admission, scholarship and residence service. Deanne is keenly aware of the need to provide excellent service to students and to respond to their needs in a manner that is compatible to current communication and administrative practices. Systems development at UNB continues to be at the forefront in the work of the Registrar's Office under Deanne's direction, as she recognizes that excellent, responsive systems are necessary for universities to be able to carry out their mandates and to respond to the call for accountability.

Deanne is a past president of the Atlantic Association of Registrars and Admissions Office where she served on the executive for six years. She has served on both organizing and programs committees for regional and national conferences and has organized special workshops for the Atlantic Association. She

has also made presentations at Conferences and is a firm believer in the value of strong Canadian professional organizations to further the contributions that registrars and admissions directors can make to post-secondary education in Canada.

One of her interests is in promoting the role of the registrar on university campuses and to encourage people in registrarial administration to evaluate their positions in their particular environments and to make change where necessary to maintain a leadership role in their university or college environments.

Karen LeDrew - Past President

Karen LeDrew, Assistant Registrar (Scheduling), University of Waterloo, is in her 19th year as a member of ARUCC and OURA. She has been active in OURA as Chair of the Records and Systems Standing Committee, Vice-President, President, and Past President. She has been on the ARUCC Executive since 1992, first as Vice President and currently as President.

A highly organized individual, Karen has demonstrated these skills on behalf of the Association in spite of her key involvement in major projects at her home institution. Examples of her dedicated effort are her contributions to the revised Constitution which was approved at ARUCC '94, and her reformatting of the Membership Directory three years ago. During her tenure, she has worked diligently to promote the national EDI effort via her involvement in the ARUCC EDI Task Force. In her role as Past President, Karen commits to providing the new Executive Committee with the support it requires in order to continue ongoing initiatives on behalf of the Association.

Ken Scullion - Nominee for Treasurer

Ken Scullion has been a member of the registrarial community since 1979. Currently he is Manager, Registration & Records, at Ryerson Polytechnic University.

Over the years Ken has served both the provincial and national registrars associations. He is concluding a four year term as a member of ARUCC's Executive Committee (Ontario's Regional Representative). He was a member of the ARUCC '88 Local Arrangements Committee. Within OURA Ken has held many positions, including a term as president.

In addition to his registrarial involvement Ken has, for the past four years, been Treasurer of Today's Child, Tomorrow's Future, Childcare Centres, a registered not-for-profit daycare. TCTF operates two childcare centres with an enrolment of over 90 children, and an annual operating income of approximately \$900,000.

Maggie Hartley - Nominee for Secretary

Maggie Hartley is the Assistant Registrar in Records and Registration at the University of British Columbia Registrar's Office. She is very interested and involved in training and development activities within the Registrar's Office and on the campus. Maggie's keen interest in this area has led her to develop and facilitate workshops for the University's Professional Development Programmes. Maggie is also very involved in the development and maintenance of UBC's Student Information Systems. She works with faculty, staff and students to develop procedures and systems that will meet the needs of UBC's customers. Maggie has been actively involved, since 1993, with WARUCC, as Newsletter Editor. She has also been a member of the CUMREC Communication Committee for the last 3 years.

Maggie looks forward to the opportunity to contribute to ARUCC and serve as Secretary.

Jane Cayford - Nominee for Member-at-Large - Atlantic Region

I have worked at Acadia in the Registrar's Office on and off for almost 30 years, beginning with part-time work as a student. I returned on a full-time basis in 1977 and worked in various capacities within the office and was named registrar in 1995.

My particular interests within the office have been evaluation of the records of transfer students, including evaluation of foreign credentials, and I was fortunate in 1988 to be part of the Canadian contingent in the PIER workshop visiting Latin America.

Interaction with my colleagues at other institutions has been a lifeline to me at times. I have served on the AARAO executive as secretary and president, have attended a number of AACRAO and ARUCC meetings, and organized workshops for registrar and admissions personnel. Personal interests include gardening, quilting, and theatre.

Anne Beaulieu - Nominee for Member-at-Large - Quebec

Je suis tres heureuse de me joindre a l'executif de l'ARUCC et je vous remercie de votre confiance.

Registraire a l'Ecole de technologie superieure depuis le mois de mai 1993, je dois avouer que je poursuis une carriere de registraire depuis ma sortie de l'Universite du Quebec a Montreal. Diplomee en administration, j'ai occupe successivement le poste de registraire-adjoint et de registraire au CGEP du Vieux Montreal durant huit (8) ans avant de faire le saut dans le milieu universitaire. Sept annees d'experiences a l'Ecole Polytechnique de Montreal, ce

a titre d'adjoint-administratif au Service des etudes superieures et d'adjoint au registraire m'ont permis d'obtenir le poste occupe actuellement.

J'ai toujours desire que ma carriere ne se limite pas aux activites reliees a la fonction du registraire que se soit au CEGEP ou a l'universite. Sans oublier le perfectionnement, tout en participant a differents commites institutionnels ou a titre de secretaire de l'association des cadres au CEGEP et a l'Ecole Polytechnique, je crois avoir contribue par mes experiences professionnelles et personnelles a la vie du milieu.

These eight years in the Colleges background have been followed by seven years as Administrative Assistant and Assistant Registrar at Ecole polytechnique de Montreal. These experiences have brought me directly to my current position. I always have thought that to become effective in an Organisation, I have had to understand what's coming on, not just inside my office but outside my office. Improvement activities are essential but for having this overview, I have been involved on many Institutional Committees of different interests and on other association activities in the University.

Susan Salusbury - Member-at-Large - Ontario

Susan Salusbury. Currently Senior Associate Registrar and Director, Office of the Registrar at York University, Susan is responsible for all operational and administrative aspects of an office composed of approximately 60 full time staff who serve a student population of about 40,000. A major project over the past few years has involved centralizing the provision of certain student services from many Faculty offices to the Office of the Registrar. The on-going major project that consumes much of Susan's time at the moment is the development and implementation of a new Student Information System.

For several years, Susan has been involved in the Ontario University Registrars' Association in several capacities. She finds the contacts outside the University to be extremely important, particularly for information sharing and for support in tough times.

Areas of interest to Susan are the continual process of work process re-engineering, finding new and better ways to provide services to students despite dwindling resources, and new technological tools to assist the staff in working efficiently. An overriding concern is staff development and training, which she considers the single most important aspect of any business plan of the 1990's.

Joan Fraser - Member-at-Large - Western Region

Joan is currently Registrar at Olds College in Alberta and has served on the Executive for the past two years as the Western Member-at-Large. She is nominated for a second term.

REGIONAL REPORTS

RAPPORTS RÉGIONAUX

Rapport de l'Atlantique - Viateur Viel

News from New Brunswick

Dr. Barry Beckett on the Saint John Campus of the University of New Brunswick has been named Assistant Vice President Academic Services and continues in his role as Registrar on that Campus.

The University of New Brunswick held a press conference recently to introduce its application for admission process on the World Wide Web. This is just another step in the non-ending attempt to keep abreast of changes in technology and to use it effectively for registrarial work. The application form joins the UNB calendar on the web as well as the numerous Home Pages.

On-line registration will be expanded to include graduate students in 1996 at the University of New Brunswick. This follows a successful on-line registration of all undergraduate students for the current session. Intersession and summer session registration will also be done in this manner. The change process was accomplished in this fashion as well, and responsibility for their program of study is in the hands of the students after compulsory advising with a faculty member.

The government of New Brunswick intends in regard to University funding - a decrease of 2% over the next 3 years.

L'Université de Moncton (campus de Moncton) est présentement dans un exercice de rationalisation de ses budgets. Le gouvernement du Nouveau-Brunswick vient d'annoncer des coupures de 2% par année pour les trois prochaines années. Additionné à cela, il y a eu diminution des inscriptions lors des deux dernières années et tout semble indiquer que ce phénomène va se poursuivre cette année. Tout cela va se traduire par des coupures de postes à peu près à tous les niveaux. Comme élément de solution, l'Université offrira entre autres un programme de retraite anticipée.

Au terme des négociations difficiles avec l'Association des bibliothécaires et professeurs de l'Université de Moncton, une entente de quatre ans a été conclue entre les deux parties.

La phase 2 de Manitou (système informatisé d'inscription par téléphone) devrait entrer en vigueur dès septembre prochain. L'inscription par téléphone sera ainsi accessible à la clientèle à temps partiel avec paiement par cartes de crédit. D'autre part, tous les étudiants.es pourront de plus vérifier par téléphone l'horaire des cours et des examens, les changements à l'horaire, leurs moyennes de fin de session et ils pourront communiquer leur changement d'adresse.

Journée difficile le 24 février pour l'Université de Moncton. Des événements disgracieux de la part de certains membres de l'équipe de hockey "les Aigles Bleus" lors de la demi-finale les opposant aux Panthers de l'Île-du-Prince-Édouard, ont fait le tour du Canada.

L'Université vient de retenir les services de Ken Dryden, personnalité bien connue dans le monde du sport, pour évaluer en profondeur son programme de hockey. Un rapport public sera présenté après cette étude.

... also from Nova Scotia

The provincial government has not released level of funding for post-secondary education yet. There will be at least a 4% decrease over last year.

Nova Scotia universities and Nova Scotia Marketing are jointly doing a promotion of Nova Scotia universities in Boston, Massachusetts and Portland, Maine. They will send a representative from each university and meet with guidance counsellors and alumni to raise the profile of Nova Scotia universities in New England.

Acadia University is close to a decision on adopting "Advantage Acadia", a proposal to wire the campus and rent laptop computers to students. A pilot project next year is set to go whereby all first year business, computer science, and physics students would be part of this project. A number of Arts students would be given the opportunity to participate as well. Certain sections of classes would be reserved for the "Advantage Acadia" students and would be taught integrating computer technology in the classroom.

... also from Prince Edward Island

Both UPEI and Holland College are awaiting word from the province on budgetary allocations for 1996-97. We have been told that, while there will be cuts, they will not be severe this year. We expect much more severe cuts next year. The salaries of University and College employees had been cut by 7.5% in May 1994 though government legislation, and will be restored to their 1994 levels over a three-year period by the allocation of a "special fund" by the province over and above the annual grant to the institutions. This is to enable the University and the College to give their employees essentially the same salary restoration as government is giving its own employees and teachers through contracts that it has negotiated with them.

UPEI and Holland College are exploring actively several avenues for cooperative activities - these include the possibilities of a jointly issued certificate in Tourism Industry Management, and a proposed "Atlantic Canadian College of Languages." UPEI is in the final stages of completing a comprehensive organizational review, mandated by a strategic plan approved in 1995. The results of this review will be announced in late March 1996. Meanwhile, the University is continuing the difficult task of defining its short-term response in the event that severe budget cuts are imposed.

UPEI has instituted an early retirement incentive package for faculty and staff. To date 25 employees have accepted the University's offer.

... also from Newfoundland

After months of negotiations, Memorial's administration and the Faculty Association (MUNFA) averted a possible strike by reaching a last minute tentative agreement on February 6. A week later the members of the association (faculty and librarians) voted overwhelmingly to approve the agreement.

University administration is watching closely the results of the current provincial election especially insofar as it will impact on the upcoming budget and its resulting allocations to Memorial.

Premier Tobin recently announced the creation of a Forestry Resource Centre to be located in Corner Brook. There are plans for this to house the two year Forestry program that Memorial has traditionally offered from the St. John's campus in conjunction with UNB.

Rapport du Québec - Nicole Raymond

1. Changement au Ministère de l'Éducation

Suit à un remaniement ministériel du nouveau Premier Ministre Bouchard, madame Pauline Marois remplace monsieur Jean Garon au Ministère de l'Éducation.

2. États généraux

Suite à plusieurs mois d'audiences et à la lecture de plus de 2000 mémoires, la commission sur les États généraux sur l'éducation a publié l'*exposé de la situation*.

Il faut redessiner l'école, l'école de l'avenir.

Plusieurs sujets seront débattus dans les prochains mois: la mission de l'école, l'accessibilité et la réussite, le curriculum d'études de l'enseignement primaire à l'enseignement universitaire, la dynamique pédagogique, la formation professionnelle et technique, la formation continue, le partage de pouvoirs et des responsabilités, l'enseignement privé, la confessionnalité et, bien sûr, le financement. Plusieurs forums de même que des assises régionales se tiendront dans les prochains mois et les assises nationales sont prévues pour le mois d'août.

3. Association des registraires des collèges du Québec (ARCQ)

Le comité exécutif de l'ARCQ s'est réuni le 19 février dernier.

L'information concernant le colloque de l'ARUCC sera envoyée à tous les membres pour les inciter à s'inscrire.

Les dossiers sur lesquels des interventions seront faites auprès des responsables ministériels sont: la **codification des cours** dans le but de diminuer le nombre de codes qui signifient la même chose et par le fait même de préserver la notion de réseau et

l'**épreuve de français**, langue d'enseignement et littérature dans le but d'éclaircir les impacts sur la sanction des études.

Le dossier des **commandites** d'un collège à l'autre nécessite des mise au point et des rappels concernant les transmissions et la perception des frais.

Le **prochain colloque** qui se tiendra à Bécancour les 30, 31 octobre et 1er novembre 1996 portera sur la problématique du **dossier de l'étudiant** et de sa conservation: que doit contenir un dossier, pendant combien de temps, que peut-on élaguer en fonction des critères des vérificateurs et également en fonction des nouvelles technologies, quels supports devons-nous utiliser, pouvons-nous penser à un regroupement pour l'archivage.

4. Cote de rendement au collégial

C'est chose faite. Dans le cadre du processus d'admission, les établissements universitaires ont adopté des politiques à l'effet d'admettre à un programme tout candidat qui remplit les conditions générales et particulières d'admissibilité. Toutefois, lorsqu'il s'impose de faire une sélection parmi les candidatures reçues, principalement en raison du contingentement, il appartient à chaque établissement universitaire de déterminer si les résultats scolaires doivent ou non servir de critères de sélection et, dans l'affirmative, de fixer l'importance de ces résultats. Dans tous les cas, les universités reconnaissent que les méthodes utilisées à des fins de comparaison et de classement doivent être les plus objectives et les plus équitables possibles.

La cote de rendement au collégial combine pour chaque cours suivi par un étudiant deux informations: un indicateur de la position relative de cet étudiant en

fonction de la note obtenue dans son groupe (la cote Z) et un indicateur de la force relative de ce groupe. Ainsi, en plus de retenir tous les avantages de la cote Z, la cote de rendement au collégial ajoute à celle-ci une correction importante en permettant de prendre en compte les différences initiales entre les groupes.

Cette méthode de correction pouvant s'appliquer à tous les cours du collégial, elle permet un ajustement adéquat à la situation de chacun des étudiants. Autrement dit, qu'un étudiant change de collège, de programme d'études ou de groupe, la cote Z obtenue à chaque cours est de ce fait corrigée par l'indicateur du groupe dans lequel l'étudiant a été évalué. Il s'agit donc d'une méthode de correction à portée générale.

Avec cette cote, tous les établissements universitaires ont le secret pour recruter les meilleurs étudiants.

5. Implantation des nouveaux programmes

Quatre nouveaux programmes sont présentement en expérimentation.

- le programme intégré en sciences, lettres et arts
- le programme d'histoire et civilisation
- le programme d'arts et lettres
- le «Liberal Arts»

Ces programmes commencent à avoir de la route et pourront s'étendre à d'autres établissements que les collèges expérimentateurs à compter de l'automne 1997 pour certains d'entre eux. Plus d'information au prochain colloque de l'ARUCC.

6. Épreuve de français, langue d'enseignement et littérature

Comme le prévoit le nouveau *Règlement sur le régime des études collégiales*, le ministre peut imposer une épreuve uniforme dans une composante de la formation générale commune à tous les programmes. Le 3 février dernier, des milliers d'étudiants rédigeaient une dissertation critique sur un des trois sujets proposés. Les résultats seront connus à la mi-mars. Dossier à suivre.

7. Coupures budgétaires

D'importantes coupures budgétaires viendront encore une fois affecter le réseau d'enseignement collégial. Comment arriverons-nous à survivre? Bonne question.

Ontario Report - Ken Scullion

As this marks my second-to-last regular article for CONTACT I thought I'd keep the theme simple: good news and bad news.

On the good news front is the commencement of the exchange of Electronic Data Interchange (EDI) based transcripts among nearly half of Ontario's universities. Under a program initiated by the Ontario University Application Centre (OUAC) it is estimated that some 5 to 9 universities will exchange university transcripts using an EDI infrastructure starting this November, co-incident with the 1997 admissions cycle.

University students wishing to transfer, or attend, another university must currently submit an application to the OUAC and then supply transcripts of their previous studies to their universities of choice. In this pilot project students will simply have to submit their application to the OUAC and identify their previous institutions as part of their application. The OUAC will then submit, on the student's behalf, an EDI based request for the transcripts as part of their normal processing. For universities that are not yet EDI capable a "sneaker net" methodology will be employed. In this way the level of service will be identical to all applicants.

Another nice feature, trading partner agreements will be minimized to perhaps just one -- between each university and the OUAC.

Discussion is still underway as to whether the requested transcripts will be sent to the OUAC, to be forwarded to the appropriate institutions, or whether the transcripts should go directly inter-university. Also undecided was the question of a common transcript fee for purposes of the pilot. As you might imagine this topic has spurred a wide ranging debate, with no resolution in near sight!

With the promise of financial support from the provincial government looming on the horizon and with the support of all university presidents for a more accessible, well defined, transfer credit system based on an EDI infrastructure, it seems that EDI has gained a strong foothold and there will be no looking back.

Continuing with the good news theme, I'm happy to report that OURA's EDI Commission has had it's terms of reference further refined. The group has added a representative from each of: the Academic Computing Centre Directorate and the Kindergarten to Ontario Academic Credit ("grade 13") sectors. The Commission now includes representatives from not only the university community but, also from the community colleges, the government, Ontario's two post secondary application centres, and the public school system. Its a model that seems to work!

On a good news, bad news theme: the two electronic discussion lists that supported university (OURA-L) and college (CRALO-L) registrars have been merged as OCUR-L -- the Ontario College and University

Registrars' discussion list. Some feel this is a good thing as college and university registrars face the same challenges. Others aren't as sure. What is certain is that e-mail traffic on the new list has increased 10 fold! Ken Scullion, Ryerson Polytechnic University, and Stephen Siblock, Sheridan College, co-manage the new list.

The Ontario Ministry of Citizenship announced plans to create, "a self-financing credential assessment service to evaluate academic credentials," as a means to improve access to opportunities for those educated outside of Canada. The proposed service will work from a soon to be created database on educational programs from around the world. Users of the service will receive impartial, consistent assessments of foreign academic credentials.

On the bad news front, the Ontario government lived up to it's election promise to significantly reduce spending in the post secondary area. Reductions totaling some \$400 million were imposed on the province's colleges and universities. Split \$280 million less for universities, \$120 million less for colleges, the impact of these reductions has had a particularly devastating effect on the colleges.

Some examples of individual college's activities to meet the challenge of reduced funding include the following (this is not meant to be an all inclusive list):

Mohawk College: closed four programs - Applied Music, Metal Maching, Law Clerk, and Medical Lab. Technician; eliminated over 400 jobs (over 200 part-time faculty, over 80 full-time faculty, the balance of jobs coming from the academic support and administrative staff areas).

Seneca College: is closing their Mississauga Campus, which includes a 300 bed residence, co-incident with the closing of their Nursing program, effective May, 1996. Is considering the elimination of some 140 staff and faculty positions and the closing of the following programs: mechanical technician and technologist,

dental assistant and hygienist and social worker. Seneca is also considering closing 16 of it's 19 campuses.

Centennial College: closing three programs - architectural technician, civil engineering technician and fashion merchandising. Students currently enrolled in the civil and fashion programs will be allowed to complete their studies at Centennial, while tho

se enrolled in the civil program will have to transfer to another college to finish their studies as this program will cease in May, 1996 (the other two will cease in May, 1997). Some 15 jobs will be lost due to the closures.

Sheridan College: closed 10 of 175 programs including their highly regarded fashion diploma program.

The colleges have evolved an informal framework to assist students with transfers to other colleges so that those enrolled in the cancelled, mostly two year, programs can continue their studies uninterrupted.

Universities, mostly by right of the differences in their structure and funding, are examining different approaches to deal with the cuts. Many universities have offered early exit/retirement options to their faculty and staff. At the University of Waterloo some 140 senior faculty and 200 support and administrative staff have accepted an early retirement opportunity.

To partially offset the funding cuts colleges will be allowed to increase their tuition by 15% in Fall, 1996. Universities fees will increase by 10% and each university will have the option to increase fees by up to another 10%. However, ten percent of any discretionary increase must be targeted for student aid. The Minister of Education & Training has also indicated his intention to deregulate international student fees as quickly as possible.

These are indeed interesting times.

Western Report - Joan Fraser

British Columbia

With a new premier and the need for him to call a spring election the budget situation in B.C. has suddenly changed. Where post-secondary schools had been advised to plan for 10% budget reductions and students had been advised to expect up to 20% increases in tuition, the political winds have now changed direction and tuition fees have been frozen. Institutions are expected to increase productivity while working with the same dollar allotment, specifics have yet to be confirmed. This does mean relief this year from the cut and

slash tactics which were expected. Registrar's and the good folks that work in registration will gather in Nanaimo at the end of March. The annual B.C.

Registrar's Association meetings and workshop will feature a variety of sessions and speech's. Much attention will focus on PASBC (Provincial Application Service of BC). In January PASBC began its pilot project as students in selected BC high schools applied to universities via the WWW and PASBC. Next January the colleges and university-colleges along with BCIT will join the PASBC party.

In personnel news, Paul Thomson, the original registrar of the University of Northern British Columbia is moving east. Paul has accepted the position of registrar with Trent University. Paul's contributions to the B.C. Registrar's Association have been many and his humour and candor will be missed.

Alberta

What do you get when you ask seventeen colleges and technical institutions to submit information using common data definitions and templates? If you are the Key Performance Indicator (KPI) contact at Alberta Advanced Education and Career Development, I think the answer is a rat's nest! At least that's what it sounds like they received when the colleges and technical institutions submitted the KPI Pilot Report on December 1st.

What seems to have happened is that - surprise - different institutions used different word processing packages and different spreadsheets when submitting their material. Another problem seems to have been that institutions were asked to include annotations when they had done something different than what was requested.

As a result of these difficulties we are being asked to resubmit data, in a "sanitized" version. Luckily we are not being required to resubmit the entire report, however we are being asked to "clean up" what was supposed to be a trial run. The distressing thing about this is the incredible amount of time it took to produce the original pilot and the fact that we do have other things to do, something which the department does not seem to fully appreciate.

While we all recognize the need for common standards of measurement the growing pains of developing our KPI's in this province have been quite severe.

The final programs to be approved under the government's Access Fund are to be announced March 29th. This fund was created with some of the money the government "saved" when it cut grants to the post-secondary institutions by 11%, 7%, and 3% over the 1994-95, 1995-96 and 1996-97 budget years respectively. In the following year we anticipate a 2% reduction in funding to accommodate performance based funding, where institutions will have the ability to earn back funding based on good performance in relation to the KPI's.

Students at most post-secondary institutions have been told to expect tuition increases in the order of approximately \$215.00 next year. Understandably they are becoming a little concerned. When they don't say anything, the Premier accuses them of not caring, but when they do say something, like Shakespeare, the Premier indicates that "me thinks thou doth protest too much", they can't seem to win either way.

Saskatchewan

Last fall, as a part of the Saskatchewan cabinet shuffle, the former Saskatchewan Department of Education, Training and Employment was divided into two separate departments: (1) The Department of Education, (Minister - Pat Atkinson, responsible for the K to 12 system; and (2) The Department of Post-

Secondary Education & Skills Training (Minister - Bob Mitchell, responsible for post-secondary education).

This spring, there have been a number of rumors and statements to the media by the Premier and the Minister of Post-Secondary Education & Skills Training regarding how the reduction in federal transfer payments for post-secondary education may affect the Saskatchewan scene. Options being tossed out include program cuts at the universities, and/or the amalgamation of the University of Regina and the University of Saskatchewan. George Ivany, President of the University of Saskatchewan, is quoted in the newspapers as saying that programs and perhaps entire colleges will be on the chopping block due to the impending cutbacks in funding. The universities face a budget cut of between two and eighteen percent (\$3 million to \$21 million) over two years, depending on how the province deals with the federal transfer payment cuts. Both university Presidents met jointly with the Minister on February 9 to discuss ways in which the universities have already been co-operating, or might co-operate in the future. The provincial budget announcement is expected in late March, but it already seems clear that university tuition fees are likely to rise this year.

The Saskatchewan section of WARUCC held its spring Professional Day on February 27 and its spring meeting on the 28th. The following are some brief items of interest from the minutes of the spring meeting:

1. University Extension Certificate courses at the University of Regina will begin carrying 1.5 credit hours effective fall 1996. These courses formerly carried 0 credit hours on U of R transcripts.
2. The University of Regina has installed SCT Banner software (Student, Finance, Human Resources and Alumni/Development). Implementation of the new systems has begun.
3. Admissions workshops were held on behalf of Sask. WARUCC this past winter for high schools in the following areas: Estevan, Weyburn, Swift Current, Regina and Saskatoon, as well as for the Federation of Saskatchewan Indian Nations (FSIN).
4. The University of Saskatchewan has been developing a new Nursing Education Program, to be offered in conjunction with SIAST (Wascana and Kelsey), as well as the University of Regina.
5. Briercrest Bible College will be visited by an evaluation team of the Accrediting Association of Bible Schools, March 25 to 27.
6. A project has been initiated by Saskatchewan Post-Secondary Education and Skills Training to develop internet (Web) access to transfer credit information in Saskatchewan.
7. Saskatchewan Education has been working with SIAST to test software (developed in-house) to electronically transmit high school grades. Saskatchewan Education high school transcripts will be changed in the 1996-97 school year. Courses will be renumbered so that most high school course numbers will end with a zero.

Manitoba

The Department of Education will be conducting a review of the Bachelor of Education programs in Manitoba. The review will be conducted by Dr. Shapiro from McGill University and is scheduled to be completed by the end of April or early May. This report will affect programs at The University of Manitoba, The University of Winnipeg, and Brandon University.

Inter-Universities North (IUN) located in Thompson, and Keewatin Community College (KCC) located in The Pas are in current discussions to affect the

administrative transfer of responsibility for IUN to KCC, with a target date of April 1. This was as a result of a proposal in the Manitoba University Education Review Commission (Roblin Commission).

Changes in the Manitoba High School course numbering system have been implemented and the Manitoba Department of Education conducted province wide examinations in Mathematics and English for the first time in January, for Senior-4 (grade twelve) students.

Changes to the T2202A Form - Karen LeDrew

You may have noticed that the T2202A form included a change this year! A new area to display "program or course" has been included which sent a number of institutions into a tail spin as they attempted to cope with the new requirement.

The following information is being posted in Contact courtesy of Helen Barton, Associate Registrar, McMaster University who made detailed inquiries on behalf of her OURA colleagues. While this information was posted to the OURA listserv, the Executive felt it would be appropriate to notify ARUCC members of this development. I will be in touch with the Revenue Canada contact, Clement Bouchard, Client Assistance Directorate in an attempt to work out a better process for consultation and more timely notification of changes in the area of Educational Deduction Certificate reporting requirements. Now on to Helen's report which includes a Q & A response from Mr. Bouchard:

Here is the latest information regarding form T2202A. Please note that you can use either the 1994 or 1995 version of the form this year. Your students will not be penalized because you do not complete the new area for course or program name.

The information that follows answers some of the most frequently asked questions about how to complete Form T2202A, Tuition and Education Credit Certificate, for 1995.

- Q. For what courses can you issue Form T2202A, Tuition and Education Credit Certificate?
- A. You can only issue this form to students for post-secondary courses.
- Q. What courses do we consider to be post-secondary?
- A. Since education is a provincial or territorial jurisdiction, we will accept any course that your province or territory considers to be post-secondary.
- Q. The 1995 version of Form T2202A has a box for the program or course name. What should you enter in this box?
- A. We have modified Form T2202A for 1995. In the box called "Program or course name", you should enter an abbreviation of the program or course name. (e.g., Hon. Eng. for Honours in English, Bio. 1 for first year Biology). If the student was enrolled in more than one program in the year, enter the names of both programs separated by commas. By providing the information, we can properly verify the tuition and education tax credits.
- Q. What if your computer program cannot identify the program or course name?
- A. To avoid further contacts from your students, you should make every effort to provide a properly completed Form T2202A to them. We do not expect all colleges and universities to be in a position to make the required changes to their computer programs for the 1995 taxation year. Therefore, we will only require you to complete the box called "Program or course name" starting in the 1996 taxation year.

For more information on the tuition and education tax credits, see Interpretation Bulletins IT-515R, Education Tax Credit, and IT 516R, Tuition Tax Credit, from your tax services office. The latest versions are dated March 25, 1994.

ARUCC EDI Task Force Report - David Hinton

The Association of Registrars of the Universities and Colleges of Canada (ARUCC) recognized the potential benefits of EDI for the exchange of student records and wished to promote its adoption throughout the Canadian educational community. ARUCC also recognized that, despite strong support for EDI and the SPEEDE/Express Standard, actual implementation of EDI for student records had not advanced as far as might be hoped or desired within Canada. It was for this reason that ARUCC formed the EDI Task Force in 1994 with the challenge to

- provide leadership in the adoption and implementation of electronic exchange of student data, using international standards, for all educational stake holders within Canada
- enable all such stakeholders to provide better service to students and other clients, and
- utilize resources more effectively.

To ensure a national focus, ARUCC invited each Regional Association to name representatives to the EDI Task Force. To this core were added representation from the K-12 sector; Industry Canada as sponsor of SchoolNet; and key individuals highly regarded as experts in the use of EDI in student records.

At this time the members of the Task Force include

Nick Heath, Simon Fraser University and Canadian Rep. on the AACRAO SPEEDE Committee
 Jim Doran, the University of Alberta
 Dan Magnan, Alberta Education and Canadian Representative on the Express Committee
 David Hinton, The University of Calgary and Chair of the Task Force
 Lea Pennock and Richard Schick, the University of Saskatchewan
 Gene Denzel, York University
 Teresa MacDonald, Ontario Ministry of Education and Training
 Karen LeDrew, the University of Waterloo and President of ARUCC
 Ken Scullion, Ryerson Polytechnic University and Chair of the OURA EDI Commission
 Vic Chapman, Carleton University and acknowledged pioneer of EDI in Canada
 J.P. Schuller, McGill University
 Sheila Singleton, Memorial University
 Pam Dimock, Acadia University
 a representative from Industry Canada

The key strengths of the EDI Task Force are:

- members are highly regarded as "champions of EDI" in their region, most of whom are already actively involved in EDI projects
- commitment to a Canadian focus from coast to coast
- commitment to building and sharing knowledge and expertise locally and nationally
- development of strategic approaches stressing collaboration rather than isolation-oriented projects

The EDI Task Force began work in early 1995 and initially focused on developing a clear understanding of the challenges Canadian education institutions face with respect to the adoption of EDI and the SPEEDE/Express Standard. Efforts were then directed to the identification of a full spectrum of strategies to meet these challenges. These strategies were defined in a report titled *Electronic Data Interchange in Canada's Education Community: A Creative Strategy to Improve Services*, submitted to ARUCC in June, 1995. The heart of the report was a set of objectives which the Task Force feels are key to the development of an infrastructure and environment within Canada that is highly supportive of the implementation of EDI and the SPEEDE/Express Standard.

The Task Force wishes to acknowledge both ARUCC and Industry Canada which have provided funds in support of the work of the EDI Task Force in addressing this set of objectives. These objectives include:

1. Identification of outstanding issues with regard to the application of the SPEEDE/Express Standard to Canadian student transcripts.
2. Development of recommendations to resolve these issues and convey these to the Canadian representative to the SPEEDE/Express Committee for resolution.
3. Development of a "best practice" model for the secure exchange of student records throughout Canada based on the SPEEDE/Express Standard and Internet communications. This model has alternately been termed the "Pan-Canadian EDI Protocol".

4. Encapsulation of the emerging expertise on the implementation of EDI and the SPEEDE/Express Standard in Canada in the form of an EDI Standards Workbook.
5. Presentation of the EDI Standards Workbook at the ARUCC 1996 Conference.

With regard to the first and second objectives, a small task force representing institutions that have already implemented EDI and the SPEEDE/Express Standard met recently to identify as many shortcomings in the Standard as possible and to prepare recommendations to address these shortcomings. The recommendations of this group appeared recently on the CA-SPEEDE list serve and will be incorporated into the EDI Workbook.

In order to work toward the third objective, the Task Force is in the process of reviewing the many issues related to the effective electronic transfer of student records. These issues include translation software, communication protocols, security and encryption, and trading partner agreements. It is the hope of the Task Force that recommendations on "best practice" can be made in each of these areas.

Excellent progress has been made to date on the fourth objective, with the development of the "definitive guide" under the direction of Teresa MacDonald of the EDI Task Force with the assistance of Craig Hughes from the Ontario Ministry of Education and Training. The guide is being designed as a working guide to assist in the planning, implementation, operations and maintenance of EDI in the student records area including transcripts, applications for admission, enrolment verification and acknowledgments. The workbook is designed to assist

- Potential users to move towards EDI and the SPEEDE/Express Standard
- Current users make effective use of the SPEEDE/Express Standard
- All users to effect necessary changes to the SPEEDE/Express Standard

With regard to the final objective, the EDI Task Force has made a commitment to sponsor an EDI Workshop and an EDI track at the ARUCC Conference in June, 1996. The EDI Workshop will be held just prior to the ARUCC Conference and will provide an overview of the EDI Workbook. Attendees will receive a copy of the EDI Workbook in advance of the Workshop and will be encouraged to "do their pre-session studies". The Workshop is being coordinated through the efforts of Lea Pennock and Richard Schick at the University of Saskatchewan. The EDI track at the ARUCC Conference will cover an ambitious range of topics. The Task Force hopes that these presentations together with the Workshop will promote the goal of developing an infrastructure and environment within Canada that is highly supportive of what has become known as the "Pan-Canadian EDI Protocol".

As Chair of the ARUCC EDI Task Force, I wish to acknowledge the tremendous efforts of the members of the EDI Task Force. Each brings unique talents and contributes in so many ways to the work of the Task Force.

Volunteers Needed for Advisory Committee With STATSCAN

The ARUCC Executive has recently concluded an agreement with STATSCAN to assist in putting together an advisory committee comprised of representatives from the university and college community across Canada and from STATSCAN. The group would probably be of most interest to those in our profession who are involved in some way with either the collection or reporting of information that is sent to STATSCAN. It is expected that the majority of the work of the committee will be conducted electronically through a discussion group but the group may wish to take advantage of the biennial meeting to have some face to face meetings or to put on sessions of general interest to the membership.

It is expected that the advisory group will have a regional representation as well as a mix of college and university members. If you are interested in serving on such a group, please contact Ron Heath, Dean of Student Services and Registrar at Simon Fraser University (email: Ron_Heath@sfu.ca). He would also be pleased to send you a copy of the proposed terms of reference to further whet your interest. Since we would like to get this group up and running as soon as possible, why don't you volunteer - NOW!

Submitted by Ron Heath, Registrar
Simon Fraser University

SPEEDE Report - Nick Heath

This report details my involvement in AACRAO's SPEEDE committee from June 1995 to February 1996.

Meetings

I've attended lots of meetings! These were

- WARUCC conference Saskatoon, 26 - 28 June
- SPEEDE Committee meeting , San Jose 3 - 6 October
- AACRAO's EDI in Education annual conference, San Jose 6 - 8 October
- ARUCC EDI task force meeting, Toronto, 10 - 11 November
- ASC X12 meeting and SPEEDE committee meeting, San Francisco, 4 - 7 February
- meeting of the ARUCC EDI task force and mapping workshop, Vancouver, 22 - 24 February.

Funding

AACRAO's SPEEDE committee has suffered from uncertainties over funding in the past eight months. The NCES grant and an extension to the grant have run their course. AACRAO has teamed with WestEd (formerly Far West Labs), a California-based private research firm, to bid on a new contract. WestEd has links to some of the ExPRESS committee representatives. Delays due to government furloughs and bad weather have delayed announcement of the winner of the contract. As a result, SPEEDE meetings have been temporarily curtailed - the February meetings were split East/West to minimize travel and meetings in Reno at AACRAO's AGM and conference will be brief and unsupported by AACRAO funds. I expect that these uncertainties will be resolved shortly.

AACRAO's Technology Centre

AACRAO is starting a new committee to support a new venture, the AACRAO Technology Centre. This arises out of members' concerns that AACRAO should give more support to its members in the field of technology. It is expected that the Technology Centre will attract increased corporate donations, which might support both the Technology Centre and SPEEDE activities. There are no plans to absorb the SPEEDE committee into the Technology Centre committee.

Annual Conference

The San Jose 'EDI in Education' was successful, although attendance was lower than in some previous years. This might indicate a maturing of the standards and comfort with the EDI process or could be a sign of the relative attractiveness of other technologies (e.g. WWW) and some lessening of interest in this technology. The conference deliberately stressed the theme of 'EDI in Education', rather than SPEEDE/ExPRESS alone. Efforts were made this year to include a complete student lending track at the conference and there is considerable interest in this application.

Texas Server

Dave Stones' Texas Server idea has been around for a year or so but in 1995 it achieved a maturity and became fully available to any N. American institution wishing to exchange EDI documents. According to the folks at the U of Texas at Austin, users are growing steadily. Similar servers have been suggested for some Canadian provinces (B.C and Ontario), but their use does not appear to be necessary or viable in the long-term if standard techniques for communication can be decided. The work of the ARUCC EDI Task Force will assist in clarifying the value of intermediaries, such as the Texas server, in the EDI process.

UN/EDIFACT

I continue to be the SPEEDE committee member with responsibility for UN/EDIFACT matters. In San Francisco, I attended the Delegate Liaison Task Group, (X12's link to UN/EDIFACT). However, lack of funds has prevented further involvement such as the trimester Pan American EDIFACT Board, which usually meets in Washington DC and the world-wide Joint Rapporteurs' meetings, last held in UK in September.

Eventually (we don't know when) X12 will disappear and UN/EDIFACT will be the world EDI standard. The migration or 'recasting' process from X12 to UN/EDIFACT is well under way in some industries. However, it is becoming clear that the SPEEDE committee has a problem with the UN/EDIFACT process. AACRAO has submitted outline proposals for six New Message Requests (i.e. Transaction Sets in UN/EDIFACT form) to match those already in use in X12 syntax. Meanwhile, four NMRs have been submitted by a UK group. There appears to be significant overlap in these messages and one has the identical message name, STUREC (i.e. Student Educational Record aka TS130). Joint development has been requested on a number of these overlapping messages.

In order to proceed, we must create full message standards for the messages we have proposed, to bring them to Status 0 level, when they can be presented to the regional and then world committees for approval. If this is not done, the feeling is that we will 'miss the boat ' and have to live in future with requesting changes to existing standards, originating in Europe, to get the functionality we need to match that in X12.

In its present financial state, AACRAO's SPEEDE committee is unable to fund development or to provide the travel funds required to promote and defend proposals.

Data Maintenance (DM)

DM continues. Some of the most difficult items result from proposals from other committees of X12 and some of these have resulted in changes to X12 syntax bringing it closer to that used in UN/EDIFACT. This includes the use of compound units of measure and the use of repeating data elements. Also a number of alternate character sets may be specified in X12, allowing for more accurate transmission of certain languages other than English. While this does not extend to all languages, it includes the characters used routinely in French and should be of interest to some Canadian users of X12. No Canadian institution has requested DM since I began on the committee in February 1995. Please let me know if there are changes you would like to see.

Internet resources

Carleton's WWW and gopher site continues to be functional and provides a good service. Plans for AACRAO to create its own WWW site have been delayed. The SPEEDE committee decided that all future implementation guides will be published on the WWW only and will not be available in printed form. However, there has been a delay in completing the TS130 guide and this is creating problems for those wishing to keep up with the standard or to launch new implementations.

CA-SPEED

The Canadian list serve for EDI issues, CA-SPEED works well and there are over 130 subscribers, some from outside N. America (Taiwan, Germany, Russia, Australia, and U.K.). Some people dislike being on these lists because of the occasional 'spam' (junk mail) message that pollutes their e-mail. I admit that one or two spams get through. However, the software at Arizona State U will intercept a further fifty other spams and send them to me for a decision on whether or not they should be posted - so be thankful for small mercies!

To subscribe, please type SUBSCRIBE CA-SPEED xxxx yyyy (where xxxx yyyy is your name and is at least two words) - for example, SUBSCRIBE CA-SPEED Janet Thompson and address the message to LISTSERV@ASUVM.INRE.ASU.EDU

Meeting with University Scholarships of Canada and Canada Scholarships Trust

In late February, Ron Heath and Karen LeDrew from the ARUCC Executive met with representatives from University Scholarships of Canada and Canada Scholarships Trust. This meeting followed out of initiatives begun by J. P. Schuller some time ago and was to address some of the concerns university and college registrars had expressed about two particular aspects of the programs with which we interact. In the first instance, many institutions have expressed concern that the lock-step nature of the pay-out schedules based on progress by "year-level" no longer fits the pattern of study followed by contemporary students. Many of our students now combine work with study to deal with the reality of the cost of attending post-secondary education, and many institutions advanced their position that students no longer proceed in the neat little cohorts upon which the original agreements were based. Further, the paper forms which require a considerable amount of manual entry at each institution on behalf of each student are becoming increasingly problematic as institutions are forced to trim resources.

Karen and Ron were pleased with the direction the meeting took as there seemed to be a genuine appreciation on the part of the two providers for the points being made. At the same time, the providers indicated that the contract nature of the agreements predicated some expectations on the part of those who had signed up and some care would be necessary in addressing the 'progress through program' question. Perhaps more reassuring was the recognition of the paperwork being generated as the providers also have to deal with the paper when it arrives back in their offices. It was agreed that a small number of pilots might be undertaken in the coming year to investigate the feasibility of using EDI or some other electronic means to verify attendance, enrolment and progress. It was further agreed that this initial meeting had been very helpful and that discussions would continue.

Submitted by
Ron Heath, Registrar,
Simon Fraser University.

Student-Institution Legal Relationships in Canadian Colleges and Universities: An Analysis of the Case Law from 1982 to 1994

While the topic of higher education law has been extensively researched in the United States, it has received very little scholarly attention in Canada. At a time when Canadians are generally seen as becoming more litigious and demanding of their rights, it is important that we gain a better understanding of the nature of the legal relationships between their institutions and students. Historically it has been difficult to determine the nature of these relationships. No books have been published on the subject, and the periodical literature tends to address the subject in a narrow and piecemeal fashion. Thus, there has long been a need for a comprehensive study of the nature of the legal relationships between Canadian post-secondary institutions and their students. David Hannah, from Red Deer College in Alberta, recently completed a doctoral dissertation which addressed this subject.

The purpose of this study was to investigate the nature of the legal relationships between Canadian colleges and universities and their students by means of a comprehensive analysis of primary and secondary legal sources on this topic. Traditional historical-legal research methodology was used. All reported and unreported judicial decisions involving disputes between post-secondary institutions and students from the common-law provinces of Canada from January 1, 1982 to December 31, 1994 were located, briefed, analyzed, and categorized into five major areas of law: constitutional law (the Charter of Rights and Freedoms), administrative law, statutory law, contract law, and tort law. The case law in each of these major areas was reviewed and synthesized with the secondary literature. Finally, the total body of cases was analyzed for patterns and trends.

The study found that the Charter of Rights and Freedoms does not generally apply to universities, but does apply to community colleges in at least some jurisdictions. The student-institution legal relationship is defined to a great degree by the principles of administrative law. Post-secondary students are entitled to natural justice, the elements of which are reviewed in detail in the study. Decisions of college and university tribunals that affect students' rights, privileges, or interests may be subject to review by the courts if the principles of natural justice are seriously breached. Few statutes are targeted specifically at

post-secondary institutions, but the student-institution relationship is affected by various "generic" statutes, particularly provincial human rights statutes. Judicial decisions have affirmed that a contractual relationship exists between institutions and students, the terms of which are contained in various official institutional documents. Very few tort-based cases were located in the study, but developments in tort law generally suggested that the potential tort liability of colleges and universities may be greater than the small number of tort cases would suggest.

While the amount of reported student-institution litigation more than doubled between 1968-1981 and 1982-1994, the total number of judicial decisions that involved disputes between students and post-secondary institutions disputes was relatively small (65 decisions, 37 of them reported, during the 13 year period covered by the study). Students initiated about 90% of the 1982-1994 cases, a much greater proportion than during the 1968-1981 period (65%). However, students were successful in only about 29% of such cases, a rate that was only slightly higher than their success rate in 1968-1981 (23%). Students' success rates in cases involving academic issues was even smaller (11.5%). The university sector was proportionally over represented in the case law.

The study concluded that Canadian courts continued to show considerable deference toward colleges and universities, particularly with respect to academic matters, but did intervene when institutions failed to comply with statutes or institutional contracts, policies or procedures, when the issues before the courts were interim, preliminary or jurisdictional in nature, when there were serious violations of natural justice, when a duty was breached, and when the institution was the plaintiff. Suggestions with respect to possible future trends in the law in this area were offered, and recommendations for practice and research were made.

For further information, contact David Hannah, c/o Student Resource Centre, Red Deer College, P.O. Box 5005, Red Deer, Alberta, T4N 5H5, telephone (403) 343-4044, fax (403) 340-8940, email: Dhannah@admin.rdc.ab.ca . This study was supported in part by a grant from the C.A.C.U.S.S. Special Projects Fund.

UNB'S Unique Application Process Maximizes Internet Strengths: Instantaneous, Inexpensive, Worldwide

The University of New Brunswick in Fredericton has just reached another milestone in its 210-year history - this time using cyberspace.

Prospective students wishing to apply to attend the university as an undergraduate may now apply electronically through UNB's home page on the World Wide Web. And if they provide a return e-mail address on the application, they will receive a response as close to instantaneous as possible.

Until the new electronic method, the process of applying on paper involved a lengthy see-saw of mailing: first to request an application, next to mail it out, then to fill it in and mail back, and finally to acknowledge receipt. For international applications, the paper process could take up to six weeks.

The university launched the Internet application process at a news conference on March 11 with an electronic ribbon cutting, followed by pushing a button to activate the on-line application through its home page.

"As near as we can tell, this is the only service of its kind in Canada," says UNB President Robin Armstrong. "It is unique in that it allows individuals to apply not only for admission but also for residence and scholarships, if they wish to."

President Armstrong is especially pleased that the new service was developed using existing infrastructure. "We are very fortunate to have people within our own university community who have not only the vision but also the ability to develop new methods to serve our students," he says.

Deanne Dennison, registrar on UNB's Fredericton campus, echoes President Armstrong's sentiments: "We've just taken advantage of all of what we have here on campus. It started, however, with a vision." That vision, she explains, is part and parcel of UNB's image as a leader in applying technology to meet the needs of students and the public.

"Our overall strategy is to make it as easy as possible to get information to and from us anywhere in the world," says Ms Dennison. "This is just another step in that process. We want to make it easier for students to apply and communicate with us, either through our home page or by e-mail."

Service is the number 1 item on UNB's agenda, emphasizes Michael Shanks, UNB's associate registrar responsible for admissions and enrolment. "It's customer delight - exceeding their expectations. That's what we're trying to do."

Mr. Shanks chaired the five-person committee responsible for implementing electronic application. "Developing it was phenomenal. Because we took advantage of what we have here, the out-of-pocket costs were zero," he says.

"We had good people, good tools, and within six weeks attached the World Wide Web Inquiry and Undergraduate Application to a known site - UNB's home page," Mr. Shanks adds. "In February alone, the UNB site was accessed on the Internet 44,000 times."

Other implementation committee members were Rufus McKillop, director of student financial services and fees with the comptroller's office, and two computer applications experts who put the application together: Michael Langmaid, a microcomputer specialist-programmer analyst with UNB's registrar's office, and Stephen Sloan, systems librarian with UNB Libraries. Sue Ellis Loparco, admissions officer, represented the registrar's office from UNB's Saint John campus on the committee.

Mr. Shanks regards the UNB home page as a timely, full-fledged, top-notch recruiting tool. "The existing generation feels comfortable on the Web, and the new generation coming up is 100 per cent comfortable using the Web. It's a logical place to put an inquiry-application screen. We have created a bridge for people comfortable with a Web-based platform.

"Ideally we want people to find out a great deal about us on the World Wide Web page, decide UNB is an option for them; submit an inquiry, and apply. Our home page does that." For anyone wishing to check it out, the World Wide Web address is <http://www.unb.ca>. A click on the line called programs and courses; inquire! apply! brings up the application.

More services for applicants are expected shortly. "We hope to have on-line the supplementary forms required in nursing, education, and kinesiology," says Mr. Shanks. Applicants will be able to download these forms, print them out and take them to referees or physicians as appropriate.

As to the future, Mr. Shanks says, "The sky's the limit. The technology opens the door to so many other possibilities, such as sending out reminders to people. When electronic transfer of grades arrives, we'll be ready for it."

Contact: Joyce Cameron, UNB Office of Development & Public Relations, phone: (506)-453-4793, fax (506) 453-3599, e-mail jcameron@unb.ca

UNB RECOGNIZES HIGH SCHOOL CO-OP EDUCATION

Joyce Cameron, Information Officer
Office of Development and Public Relations

When high school students test-drive a profession through co-operative education programs, the knowledge and skills they acquire on the trip will now earn them recognition at the University of New Brunswick.

"UNB's Board of Governors and senates in Fredericton and Saint John recently approved Co-operative Education 120 or an equivalent as an elective for admission purposes," explains Mike Shanks, UNB's associate registrar responsible for admissions and enrolment. "Students who opt for this course will now be able to count it towards university admission - in addition to enjoying all the usual benefits of the program."

Co-operative education integrates academic study and classroom theory with experience out of school. "It is a partnership that involves a student, an employer, and a teacher," says Gilbert Cyr, president of the Co-operative Education Association of New Brunswick and school-to-transition resource person with School District 14 in Campbellton. "Since it is a partnership among education, business, industry, and labor, joint planning takes place to ensure a systematic progression from career exploration, career planning, and experiential learning."

All members reap benefits from the program. "It offers employers opportunities to provide input into educational policy and curricula, improve the supervisory and training skills of employees, and undertake short-term projects," says Mr. Cyr. At the same time, employers can foster positive attitudes among young people towards production in the workplace and enhance the image of their own firms.

Arnold MacPherson, assistant director of the Curriculum Development Branch with New Brunswick's Department of Education says the program keeps educators aware of current trends as well as business and industry requirements. "It enables teachers to make in-school studies more relevant and meaningful, complement the school curriculum, and assist students in making informed career choices," he says. "The program also provides opportunities for schools to access the technology in the community."

Students, however, are the prime beneficiaries. "They get to experience work in a practical, realistic way and develop a positive attitude towards self, others, school and work," says Mr. MacPherson. "They learn skills and attitudes necessary for the workplace while learning about local labor markets and job opportunities. They receive assistance in making decisions about postsecondary plans for employment or education. And they can receive positive references for scholarship or work applications."

The ride for the Grade 12 students who opt for the Co-operative Education 120 course in New Brunswick isn't a quick one, however. "They invest 200 hours to complete the course," says Vince Sunderland, vice-president of the Co-operative Education Association of New Brunswick and a co-op education teacher at Harrison Trimble High School in Moncton, N.B. Despite the challenges, some 1,500 students took a co-operative education program during the past school year.

Testimonials from current UNB students who have gone the co-

op education route endorse the concept strongly. One first-year student acknowledged, "Through my placement, I was made aware of many career opportunities in the field of science which I never knew existed." Another student, now in his second-year, had a similar experience: "I found out that the five-year forestry program would open more doors for me and I found that out before I spent a lot of time and money on something which I really did not want!" Still another high school student who had poor marks and lacked motivation was inspired by a work placement supervisor who served as a role model and helped him turn around his life: "I am now going into my third year of electrical engineering and I will finish. I would not be here if I had not taken co-operative education."

UNB's associate registrar Michael Shanks says co-operative education complements the university's own initiative on the career planning-exploration front. "Our commitment to our Transition-To-Employment program demonstrates the concern we have with students' ability to identify employable skills, strengths and career goals," he says.

Mr. Shanks also points out that co-operative education students who decide to go on to university appear to have a better appreciation for its relevance and have a stronger commitment to excel. "Studies of students who leave university indicate that those students who have not decided on a course of study have a higher-than-normal attrition rate," he related. "Co-operative Education should therefore have a positive impact on university graduation statistics."

ARUCC Update/Répertoire

ARUCC - Mise à jour

Additions:

Red Deer College Joanne Bucklee (403) 342 3123
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 joanne.bucklee@rdc.ab.ca

Deletions:

Red Deer College Marilyn Withage
 Royal Roads Military College ALL
 Collège Militaire Royal Saint-Jean ALL
 Université de Sherbrooke Doris Bilodeau, Pierre Cabana, Michel Desautels, Denis Gavin, Michel Laval

Changes:

Brock University Ellie Kopp (905) 688-5550 ext 4467
 University of British Columbia Katriona MacDonald kmacdona@mercury.ubc.ca

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 Student Services & Registrar

HUMOUR: Butter vs Cats

Problem:

If you drop a buttered piece of bread, it will fall on the floor butter-side down. If a cat is dropped from a window or other high and towering place, it will land on it's feet.

But what if you attach a buttered piece of bread, butter-side up to a cat's back and toss them both out the window? Will the cat land on it's feet? Or will the butter splat on the ground?

And in response, thus spake the Oracle:

Even if you are too lazy to do the experiment yourself you should be able to deduce the obvious result. The laws of butterology demand that the butter must hit the ground, and the equally strict laws of feline aerodynamics demand that the cat can not smash it's furry back. If the combined construct were to land, nature would have no way to resolve this paradox. Therefore it simply does not fall.

That's right you clever mortal (well, as clever as a mortal can get), you have discovered the secret of antigravity! A buttered cat will, when released, quickly move to a height where the forces of cat-twisting and butter repulsion are in equilibrium. This equilibrium point can be modified by scraping off some of the butter, providing lift, or removing some of the cat's limbs, allowing descent.

Most of the civilized species of the Universe already use this principle to drive their ships while within a planetary system. The loud humming heard by most sighters of UFOs is, in fact, the purring of several hundred tabbies.

The one obvious danger is, of course, if the cats manage to eat the bread off their backs they will instantly plummet. Of course the cats will land on their feet, but this usually doesn't do them much good, since right after they make their graceful landing several tons of red-hot starship and cheesed off aliens crash on top of them.

ARUCC '96

Get into the Spirit!/Soyez de la fête!

T-shirts and Golf shirts have been designed for purchase by delegates to ARUCC '96. If you forgot to order your shirt when you pre-registered, **this is your last opportunity to order** using the form below. (Taxes are included in the prices quoted.)

Des T-shirts et chandails de golf ont été commandés spécialement pour vous, délégués à ARUCC 96!



At these rates, you may wish to order several!
À ce prix, vous pourriez en commander plusieurs!

Regular **Conference Rate***
Régulier **Spécial - conférence***

"T-shirt sports a silk-screened metallic logo"	\$16.10/16.10\$	\$15.00/15.00\$
"Collared Golf shirts sport an embroidered metallic logo"	\$38.00/38.00\$	\$30.00/30.00\$

Orders must be received no later than May 1 /Retourner au plus tard le 1 mai 1996

Name _____ Institution _____

Selection, quantity, colour, size/Choix, quantité, couleur, grandeur. e.g. (2B)M, (1W)XL

B = Black/Noir "T-shirts" () S () M () L () XL () XXL
W = White/Blanc "Golf Shirts" () S () M () L () XL () XXL

Quantity/Quantité	T-shirt	Quantity/Quantité	Golf Shirt	Total /Amontant
_____	\$15.00	_____	\$30.00	\$ _____

Return by May 1, 1996 with cheque made payable to University of Waterloo - ARUCC '96 to: -
Retourner au plus tard le 1 mai 1996. Faire un chèque payable à University of Waterloo - ARUCC 96 à:

Gary Buckley, Chair Finance Committee, ARUCC '96 Conference
Registrar's Office, Needles Hall, University of Waterloo, ON N2L 3G1

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