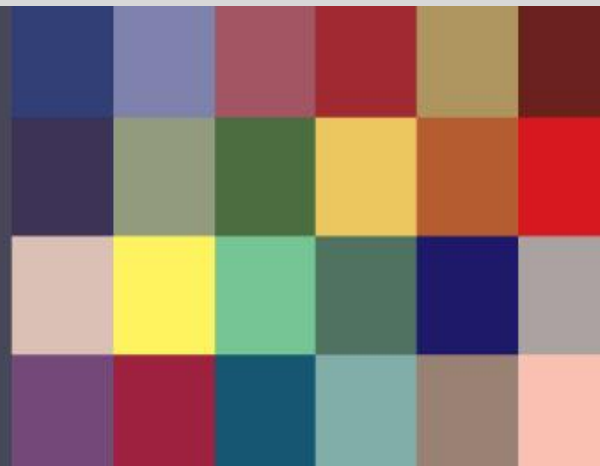# ARUCC
CONTACT NEWSLETTER

ASSOCIATION OF REGISTRARS OF THE
UNIVERSITIES AND COLLEGES OF CANADA

CONTACT Volume 20, No. 25

In this issue:

GENERAL NOTICE: ARUCC BIENNIAL GENERAL ASSEMBLY

June 27, 2012, Ottawa, Ontario
Please note our next general assembly will take place June 27th, 2010 at the ARUCC 2012 conference. Below are the agenda and a list of suggested changes to our bylaws and constitution. This information is shared with you in advance in keeping with constitutional requirements.

June 2012 Annual General Meeting Agenda
ARUCC Biennial General Assembly Agenda 8:00 AM, June 27th, 2012 Ottawa, Ontario

1. Call to order
2. Approval of agenda
3. Approval of minutes of the 29th General Assembly, Vancouver, British Columbia, June 30th, 2010
4. President's report
5. Treasurer's report
6. Revisions to Constitution and By-Laws
7. Presentation of Honorary Members
8. Presentation of ARUCC Outstanding Achievement Award
9. Nomination report
10. Elections
11. New business
12. Closing remarks
13. ARUCC 2014 conference announcement
14. Adjournment

Thank you for supporting ARUCC!

Proposed amendments to the ARUCC Constitution

Below are proposed amendments along with rationales for the changes to be voted on the next biennial meeting.

1. Proposed amendment to Article 5, Section 3, subsection vi:

Rationale: The proposed amendment is necessary to reflect current practice and to ensure greater participation in other Association activities and initiatives

vi) In general, Regional Representatives, as members of the Executive Committee, are expected to attend meetings of the Executive Committee, **to facilitate communication between ARUCC and their respective regions,** *to assist in the development of the Association and to represent the interests of their constituencies.* ~~Regional Representatives are responsible for preparing written reports outlining developments in their respective region for Executive Committee meetings and for submitting these reports to the Secretary/Treasurer.~~ *The Regional Representatives shall act as resource persons for the Association's Executive Committee, shall contribute to the Association's newsletter, and shall perform such other duties as may be assigned to them by the President.*

2. Proposed amendment to ARTICLE IV - OPERATING YEAR effective for the 2013 fiscal year:

Rationale: This will enable the fiscal year to be in alignment with the election of the new executive. This will streamline transition of all financial matters related to the Association.

The operating year of the Association shall be from ~~April 1~~ July 1 to ~~March 31~~ June 30

3. Proposed amendment to By-Law III – Biennial Conference:

Rationale: The following changes will clearly identify planning and fiscal responsibility for the biennial conference. It will remove the financial responsibility from member institutions that currently exists.

Section 2:

In collaboration with the regional association, the ARUCC President will establish a conference planning committee to organize the biennial conference. The President, or designate, will report back to the ARUCC Executive on conference planning activities.

Section 3~~2~~

The Executive Committee shall review and approve the biennial conference budgets, proposed registration fee(s), ~~-~~program and local arrangements.

Section 4~~3~~

Thank you for supporting ARUCC!

A registration fee for the biennial conference shall be determined by the Conference Committee and submitted for review and approval by the ARUCC *Executive Committee. The registration fee for those nominated as Honorary Members shall be* waived ~~paid~~ *by the Association.*

Section 5~~4~~

~~The host institution(s) assume full responsibility for the financial management of the biennial conference, and will share any resulting deficit equally with the Assocation. Net income resulting from the biennial conference shall normally be shared equally between the Association and the Regional Association(s) in whose jurisdiction the conference took place.~~

ARUCC assumes full responsibility for the financial management of the conference in collaboration with regional associations in jurisdictions in which the biennial conference is held. ARUCC will negotiate with regional associations with the objective of sharing net income and deficits from the biennial conference.

Section 6~~5~~

~~Within six months following the biennial conference, the host institution(s) must submit to the Executive Committee a written report of final revenue/expenditures, attendance and recommendations for the next biennial conference.~~

The Conference Planning Committee must produce a written report of final revenue/expenditures, attendance and recommendations for the next biennial conference to the ARUCC Executive Committee no more than six months following the conclusion of the conference.

(Return to top of page)

Professional development opportunity

Candian SEM Summit
Date: April 22-24, 2012
Place: Simon Fraser University, Vancouver Campus and Harbour Center
More information and registration: http://www.uwindsor.ca/sem/summit

(Return to top of page)

English Terminology Guide for Academic Credential Assessment in Canada

The Canadian Information Centre for International Credentials (CICIC) is pleased to announce the launch of both English and French terminology guides for academic credential assessment in the provinces and territories of Canada.
You can access the *English Terminology Guide for Academic Credential Assessment in Canada* at: http://terminology.cicic.ca.
The *Guide de la terminologie française de l'évaluation des diplômes d'études au Canada* is the French-language guide, available at http://terminologie.cicdi.ca.

Both guides are original versions, in that one is not a translation of the other, and contain distinct — but by no means comprehensive — inventories of terms used in each of Canada's English- and French-speaking communities.

Please note that no paper document is available, but each individual definition can be printed. Maintaining the guides on-line allows for continual updates on our interactive Web site, where users are able to comment on the terms listed, and suggest new ones. CICIC encourages members of the academic credential assessment community to create an account at the bottom or at the top of the home page.

If you have any questions, please contact Nancy Tran, Project Manager, at 416-962-8100, ext. 241, or at n.tran@cmec.ca.

(Return to top of page)

CBIE joins ministerial trade mission to Libya

Ottawa, January 31, 2012: Signaling the importance of deepening trade ties with Libya's National Transitional Council for mutual benefit, the Honourable Ed Fast, Minister of International Trade and Minister for the Asia-Pacific Gateway, led a top-level business mission to Tripoli last weekend (January 28-30). The President and CEO of the Canadian Bureau for International Education (CBIE), Karen McBride, was a member of the mission along with 14 corporate leaders. Last October she joined Foreign Affairs Minister John Baird's mission to Tripoli.

CBIE manages Libya's North-American Scholarship Program, providing services to the Ministry of Higher Education and Scientific Research of Libya in support of 2,500 scholars in Canada and the United States. *To learn more*

(Return to top of page)

Thank you for supporting ARUCC!

To read more on the Association of Universities and Colleges of Canada (AUCC) winter 2012 summary update. Click here.

The American Association of Collegiate Registrars and Admissions Officers (AACRAO) invites you to register for AACRAO's 98ᵗʰ Annual Meeting.

Submitted by: Janie Ayers Barnett, Associate Executive Director, **American Association of Collegiate Registrars and Admissions Officers (AACRAO)**
www.aacrao.org
barnettj@aacrao.org

With over 200 sessions and workshops, AACRAO's Annual Meeting is your definitive resource for addressing the issues facing your campus, for setting goals and guidelines for meeting those challenges, and for learning what is working on campuses around the world. Join us in Philadelphia, April 1-4, 2012 at the Pennsylvania Convention Center. Registration for the meeting is open and hotel reservations may also be made at our host hotels: the Philadelphia Marriott Downtown or the Courtyard Philadelphia Downtown. The Annual Meeting promises four exciting days of workshops, sessions, plenaries, and networking opportunities. Download the AACRAO Annual Meeting Registration Brochure and view our broad range of sessions and workshops, as well as hotel, travel, and registration information in one, easily downloadable format! Additional information on the meeting is available online.

Canada is a leading host for US students abroad

CBIE welcomes IIE's new report showing that Canada is a leading host for US students abroad. As the Canadian representative on Project Atlas, CBIE contributed to the publication, ***U.S. Students in Overseas Degree Programs.***

With over 9,000 Americans pursuing degrees here, Canada is the second largest host for US students abroad.

See the release, with link to the report, below.
Janine Knight-Grofe, *CBIE/BCE.*

Thank you for supporting ARUCC!

EDI / XML Report

By Doug Holmes
ARUCC representative to the AACRAO SPEEDE Committee
ARUCC representative to the Canadian PESC User Group
In this issue of CONTACT, I wanted to provide a quick update to everyone on some upcoming opportunities for you to explore electronic data exchange standards that are being developed and implemented across North American Postsecondary Education:
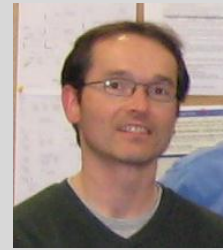
- AACRAO 2012 Annual Meeting (http://www.aacrao.org/meetings/2012AnnualMeeting.aspx)

For those of you who are able to attend this year's meeting in Philadelphia, April 1-4, 2012, we hope you consider attending one or more of the following EDI, XML and PDF sessions (please note that day / time are subject to change – please consult your final conference program):

Day / Time	Session Title
Monday, April 2, 2012 8:00 am - 9:15 am	Birds of a Feather Fireside for Schools Sending and/or Receiving Electronic Transcripts
Monday, April 2, 2012 4:00 pm - 5:00 pm	The Latest in the Secure Electronic Exchange of PDF Student Transcripts
Tuesday, April 3, 2012 1:00 pm - 2:00 pm	Panel Discussion: Electronic Exchange of Student Transcripts
Tuesday, April 3, 2012 3:45 pm - 4:45 pm	$how Me the Money - Cost Benefits of Electronic Exchange
Tuesday, April 3, 2012 5:00 pm - 6:00 pm	Overcoming the Roadblocks to Transcript Electronic Exchanges
Wednesday, April 4, 2012 9:15 am - 10:15 am	Electronic Transcript Exchanges That Really Work
Wednesday, April 4, 2012 10:30 am - 11:30 am	Grow Your Electronic Transcript Trading Partner Relationships

- AACRAO 2012 Technology Conference (http://www.aacrao.org/meetings/tech2012.aspx)
  The call for proposals is still open to submit session ideas for this annual conference in Chicago, July 1-3, 2012 … maybe you would like to do a presentation on your institution's use of EDI, XML, PDF, Document Imaging, SIS, mobile apps or some other beneficial technology. Or, plan to attend and find out what other institutions are working on that may benefit you, too!

Thank you for supporting ARUCC!

- ARUCC 2012 Biennial Conference
  In the Fall 2011 volume of CONTACT (see http://arucc.com/contact.htm) , I mentioned the newly formed Canadian PESC User group and our hope to present sessions about PESC and their electronic data standards in Ottawa, June 25-28, 2012. We now have several proposals currently being considered by the ARUCC program committee with topics like:
  > "Why Data Standards and how can PESC help?"
  > "Beyond the Data Element Standards – What is PESC developing"
  > "Standards and Research: can standards make the task easier, how and for whom?"

I would like to close my article by again saying that if your school or region participates in an EDI or XML initiative not represented on the "Who's Doing SPEEDE?" web link (see http://www.aacrao.org/About-AACRAO/committees/speede/who.aspx), I would be glad to hear from you! If your institution is not yet involved and would like to be, or you are involved but have questions or concerns, please also contact me (holmes@ouac.on.ca) and I will get you connected with the information or people you need.

(Return to top of page)

Thank you for supporting ARUCC!

Supporting Higher Education in the Developing World

Submitted by: Steven Davis, Academics of Higher Education & Development (AHED)
Universities in the developing world need our help to provide the tertiary education for young people that can be tailored to the development needs of their countries and to encourage this newly educated group to remain at home.
AHED's mission is to help developing countries improve and expand their post-secondary institutions so that they can educate the professionals that the countries need for their development. It fulfills its mission by sending, academics and professionals, as volunteers, to provide expertise and foster the skills needed for these institutions.

University of Liberia

Since it sent out its first volunteer in 2009, AHED has completed or is in the process of completing over 20 projects with 10 partners in 11 countries: Benin, Chile, Indonesia, Ethiopia (2), Ghana (2), Liberia (6), Namibia (2), Nepal, Nigeria, Rwanda (3) and Sierra Leone (2).

AHED has an on-going project at the National University of Rwanda (NUR) to assist it in upgrading its registrar's office. Gudrun Curri, who was the University Registrar at Dalhousie University, and Carole Dence, who was the Registrar of the Faculties of Arts and

Gudrun Curri

Carole Dence

Social Sciences at
first placement in July,
done and what could
from October to
new processes for
Before their second
registrar, a time
after their second
from off-campus using
and Carole are
complete their work.

Carleton University, are AHED's volunteers at NUR. Their
2010 was exploratory to determine what needed to be
be done to assist NUR. During their second placement
December 2010, they accomplished a great deal including
NUR's registrar's office.
placement, NUR's students had to come to campus to
consuming and expensive trip in such a poor country;
placement over 97% of the students were able to register
a new online registration and payment system. Gudrun
scheduled to return to NUR in the spring of 2011 to

Moving forward AHED will concentrate on a select group of partner institutions in order to be more effective over a longer period of time. This change will allow us to create long range programmes for the institutions and to assure that our activities are sustainable. Some of these institutions will be in the poorest countries in the world where our activities will have a clear, life changing impact on the well-being of their citizens. Our volunteers are ready to set up a health science initiative in Nepal, nursing programs in Kenya and help train staff in administration best practices in Rwanda.

University of Namibia

Addis Ababa University

If you are interested in signing up as a prospective volunteer, working pro bono with us here in Canada, or donating to AHED, please look at our website at

Thank you for supporting ARUCC!

ARUCC Executive 2012-2014

Every past president has the happy duty of championing several nominations and selections processes in advance of and for the ARUCC Conference. One of these is the nomination process which brings the slate of candidates forward to our General Meeting.

Our constitution, in "ARTICLE V - EXECUTIVE COMMITTEE, Section 2 – Election of Officers, subsection b)" states that the "Chair shall appoint four other members, one from each region.", and under subsection 'c' that "a minimum of two months prior to the date of the General Meeting, the Nominating Committee shall distribute to the appropriate Executive Committees for the Regional Registrars' Associations (WARUCC, OURA, CRALO, CREPUQ, and AARAO) an invitation to submit nominations for the position of Vice-President and/or a Regional Representative, as well as nominees to the position of Secretary/Treasurer."

Nominations and expressions of interest have been received and to complete the process a nominations committee has been formed. The committee consists of the following representatives listed from west to east:

Mike Sekulic, Past President ARUCC & Chair, Nominations Committee

Russell Isinger, Registrar and Director of Academic Services, University of Saskatchewan
Bob Hann, Registrar Niagara, College
Manon Vaillant, Registraire, HEC Montréal
Fred Rosmanitz, Registrar, St. Francis Xavier University

The nomination committee will concern itself with delivering a slate of candidates for advance notice and presentation at the ARUCC 2012 conference.

There is a natural order of succession to certain positions., in that the current President, Joanne Duklas, will move into the role of Past-President. The Vice-President, Hans Rouleau, will move into the role of President. The regional representatives and secretary-treasurer position are subject to change.

 Some members have expressed a willingness to serve another term and others will contribute in different ways. From the recommendations already received from regional groups it is shaping up to be a dynamic and capable executive that will serve the membership well in the coming years. Stay tuned for the slate of candidates!

Thank you for supporting ARUCC!

Contact Information
ARUCC Vice President and Contact Newsletter Editor - Hans Rouleau, Registrar, Bishop's University,
hans.rouleau@ubishops.ca, 819- 822-9600 ext. 2676

Honorary Membership Award

Through its Honorary Membership Award ARUCC recognizes individuals for their significant contribution to the Association. ARUCC encourages you to nominate for Honorary Membership, individuals, no longer eligible to be Regular Members who have demonstrated significant contributions to the Association during their career. Contributions may include service as a member and/or officer of the Executive Committee; active participation in planning or presentations at ARUCC conferences; service as a member on an Association task force; active participation in regional association affairs. The person nominated would no longer be a Regular Member at the time of nomination.
Decisions will be made by the ARUCC Executive and the award will be presented at ARUCC 2012 in Ottawa. If you know someone who meets these criteria please go this web address and complete the on-line form. Nominations will be open until April 15, 2012.
http://www.arucc.ca/machform/view.php?id=4

Outstanding Achievement Award

One of the stated objectives of ARUCC is the recognition of achievement by its members. ARUCC encourages you to nominate for this award current members who are making significant contributions to the registrarial profession, to the work of a regional or the national association, to their own institution, and/or to the improvement of service to students. The person nominated must be currently working in the Profession.

Decisions will be made by the ARUCC Executive and the award will be presented at ARUCC 2012 in Ottawa. Please note that, as nominator, your attendance at the Conference is not required nor are you expected to present the award.

If you know someone who meets these criteria please go this web address and complete the on-line form. Nominations will be open until April 15, 2012.
http://www.arucc.ca/machform/view.php?id=5

Thank you for supporting ARUCC!

Ontario University Report

By: Richard Levin, Ontario OURA Representative, University of Toronto

As of February 2012, applications from Ontario high school students to Ontario universities were up 2.4% over February 2011. There is a 5.9% increase in applications from students not applying from Ontario high schools.

Ontario's provincial election was held on October 6, 2011, in which the incumbent Liberals won a minority government. The new Minister of Training, Colleges and Universities is Glen Murray. Minister Murray was previously the Minister of Research & Innovation and is the Member of Provincial Parliament for Toronto Centre. He has also served as the Mayor of Winnipeg and President of the Canadian Urban Institute.

One of the key Liberal election promises was the implementation of a $1600 tuition grant for students in universities and $730 for those in colleges (representing roughly 30% of average tuition). The grant is available to Ontario residents in direct-entry programs, out of high school for less than 4 years, and with family incomes below $160,000. The first $800 installment of the grant is now being implemented with continuing discussions about how the grant will be administered in future.

The government has also committed to create 60,000 new PSE spaces and three new undergraduate campuses.

As part of its transfer credit initiative, the Ministry of Training, Colleges and Universities has created an arm's-length body called the Ontario Council on Articulation and Transfer (ONCAT). ONCAT is be a policy and information-sharing body, advocating enhanced transfer credit through project funding and a web presence. It does not have statutory or regulatory authority.

OEN number: Work continues on the Ontario Education Number. Significant discussion centres around how numbers will be allocated to students entering PSEs without OEN's and what institutional roles will be. Work is being piloted at a few institutions with full implementation expected for fall 2012.

OSAP modernization: Work is expected to be completed for Fall 2012 to eliminate the need for students to print and sign multiple documents and to take these to institutional offices to negotiate payment. Confirmation of enrolment will be done electronically.

Thank you for supporting ARUCC!

ARUCC continues to support and develop partnerships

The ARUCC Executive continues to support and develop partnerships with select organizations with a goal to support our membership. To that end, ARUCC recently established a Memorandum of Understanding with the following organizations:
- The Association of University Administrators (AUA)
- Corporation of the Council of Ministers of Education, Canada (CMEC)

 The Association of University Administrators (AUA) is the professional body for higher education administrators and managers in the United Kingdom and Republic of Ireland. The object of the AUA is to advance and assist in the advancement of education by fostering sound methods of leadership, management and administration in further and higher education by education, training, and other means.

ARUCC and CMEC signed a memorandum of understanding in order to collaborate on research related to the mobility of postsecondary students within in Canada. The research project   entitled ""Measuring Interprovincial Mobility of Postsecondary Students" and is a multi-partnered.

Membership job opportunities

Members are encouraged to visit our "employment opportunities" tab on the ARUCC website for job posting across the country.
For more information on how to advertise an upcoming employment opportunity within your institution on the ARUCC website please visit: http://www.arucc.ca/advertising.

Thank you for supporting ARUCC!