PRESIDENT'S MESSAGE   David Hinton

In June members of ARUCC will be meeting in historic Halifax for ARUCC 2008 "Harnessing the Winds of Change/ Un vent de changement". The Conference program will highlight innovative ways to address the winds of change being felt in the post-secondary community across the country.

These past four years as a member of the ARUCC executive I have had the opportunity to become very engaged in many projects, to work with very knowledgeable and dedicated members of the Executive, and to meet personally with members of ARUCC right across the country. What an experience and I have learnt so much in the process! I am not suggesting that members of ARUCC sign on for a term on the Executive - but I promise you would enjoy it. I would however urge that members of ARUCC take full advantage of what the organization has to offer and to promote new ways the organization can provide leadership and service to our profession.

To this end, the ARUCC Executive will be hosting a special meeting with the Executives of the Regional Associations as part of ARUCC 2008 to explore areas of shared interest.   This will be the continuation of a very constructive dialogue initiated with the WARUCC Executive at their conference in June, 2007. We will also be exploring ways to work collaboratively with related organizations, recognizing our shared interests in the success of our students. The Conference should also represent an opportunity for ARUCC members to discuss the winds of change in our organization.   What member services are we meeting and what services need improvement? What new services do we need to develop? Are there "hot topics" that ARUCC should be addressing? Should we as an organization be developing professional development programs? How do we engage members of ARUCC in regional and national dialogue?   I would urge all members of ARUCC to bring your ideas to ARUCC 2008 and share them with other members throughout the conference. Members can also being their ideas to their Regional Executives so they can be part of the Executive Dialogue at ARUCC 2008. With your input ARUCC will continue to "harness the winds of change".

On behalf of the ARUCC Executive and the ARUCC 2008 Organizing Committees, I look forward to your participation at ARUCC 2008 in Halifax.

EDITOR'S NOTES   Mike Sekulic

Wanted: Contact Editor. I once saw a poster which said you are absolutely alone only 2 times in your life -- just before you die and when you are writing a newsletter. Those of you who have written a newsletter, or been in charge of one, you may find the grain of truth in this amusing. I can say that finding the time for the **Contact** newsletter has been a challenge. What

has not been a challenge has been the timely contribution of fellow executive members, and other contributors, to the content of contact. Do you remember the last time when you left a position and they had to hire two people to replace you? Well, maybe this isn't quite the same thing, but we would like to hire, on a contract basis, an editor Contact. This person would work with the new Vice-President to gather content from the executive, member contributions, and see the association newsletter comes out in a timely basis. This balancing of duties will help the Vice-President focus on membership and enhancing service to members. So, if you are eager, enthusiastic, want to earn some extra income and have some experience in newsletter publishing, please contact me, or any member of the executive!

On the matter of service to members, we have been trying a new and novel method to collaborate on the **Contact** newsletter, a method which may have broader application for multi-institution or national collaboration. This newsletter was edited in 'Google Docs', a web based word processor (one application of a suite of applications) Google makes available free of charge. You can invite collaborators, viewers, and can contribute as individuals to a document or publication and so if you have a need to do this type of work, I would encourage you to try Google Docs and see if it works for you (as a matter of public disclosure, I don't have any stock in Google, yet).

At ARUCC 2008 we will launch several service enhancements. The first is more of an infrastructure enhancement as we are currently moving web content from the UNB server, where we have hosted www.arucc.ca , to a 3rd party provider. While this does involve a small hosting fee, a third party service will offer stability and 'national access' to the important information tools we use to communicate and share information as an association. As new executive come on board they will have access to infrastructure that is not tied to member on the executive, and that executive member's institution. The next significant enhancement will be a repository of ARUCC survey results from the last several years which will be accessible by members. Members will also be able to contribute survey results to the www.arucc.ca. It is our hope that this shared electronic library of topical, national issues and concerns will be of great value to all members.

So, with this as my last Contact as Editor, I would like to thank the Arucc Executive and all the individuals who contributed content to our national newsletter. I hope one of you, or perhaps someone you know, will be able to step forward and assist our incoming Vice-President with **Contact.** Please email me at sekulic@ucalgary.ca if you can help with Contact, or if you have any questions or comments on the member service enhancements we will be launching.   See you in Halifax at ARUCC 2008!!

ARUCC 2008 BIENNIAL GENERAL ASSEMBLY	ARUCC EXECUTIVE

ARUCC Biennial General Assembly Agenda

12 noon on June 27th, 2008

Halifax, Nova Scotia

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1. Call to order

2. Approval of agenda

3. Approval of minutes of the 27th General Assembly, Montreal, Quebec, June 29th, 2006

4. President's report

5.   Treasurer's report

6.   Revisions to Constitution and By-Laws

7.   Presentation of Honorary Members

8.   Presentation of ARUCC Outstanding Achievement Award

9.   Special recognition of services to ARUCC

10.   Nomination report

11.   Elections

12.   New business

13.   Closing remarks

14.   ARUCC 2010 conference announcement

15.   Adjournment

PROPOSED AMENDMENTS - ARTICLE V   Executive Committee

Proposed Amendment to Constitution Article V - Executive Committee

Summary of Amendments:

The ARUCC Executive Committee proposes that commencing with the 20010-12 term, the membership of the Executive Committee be revised to:

1.   Include two (2) Regional Representatives from Ontario, one nominated by the Ontario Universities Registrars Association (OURA) and one by the College Registrars Association (CRALO).

2.   No region shall have more than three (3) representatives on the ARUCC Executive in any given term.

3.   The ARUCC Executive may from time to time invite representatives from a region(s) as resources as may be appropriate.

Background:

The Regional Registrars' Associations are invited to submit nominations for the position of Vice-President and/or a Regional Representative. The respective Associations in the Western and Atlantic Regions as well as Quebec represent most postsecondary education institutions the college and university sectors. However, in Ontario there are two such Associations, OURA and CRALO representing the Colleges and Universities. ARUCC has been well served by members from both Associations as named members of the Executive and Ontario Regional Representatives. The Executive notes as well the increasing number of colleges from Ontario who are now Regular Members of ARUCC.   The intent of the proposed amendment is to ensure that the respective Associations representing the college and university sectors in Ontario are appropriately represented on the Executive Committee.

The Executive is also aware of the long standing tradition of regional balance on the Committee.   Given the regional requirements for the Past President, President and Vice-President, at least three regions will have two

representatives on the Executive during a term. Further, one region may have three representatives by virtue of the Secretary. To illustrate this point, the current ARUCC Executive includes three representatives from Quebec; two representatives from both the Atlantic and Western regions; one representative from Ontario. The intent of the proposed amendment is to ensure that regional balance is maintained even with the addition of a new Ontario Regional Representative.

Finally, the Executive has from time to time found it helpful to invite individual members of ARUCC to assist the Executive with particular matters or projects. The Executive feels that this practice should be so noted in the ARUCC Constitution.

Proposed Edits:

Following are the proposed edits to ARTICLE V, Sections 1 and 2 recommended for adoption by the ARUCC membership.

ARTICLE V - EXECUTIVE COMMITTEE

Section 1 - Composition

The Executive Committee shall consist of the following members:
i)   President
ii) Past President ('ex-officio')
iii) Vice-President
iv) Secretary/Treasurer
v) *Four* *Five* Regional Representatives - one from each of the following regions: Atlantic   Provinces, Quebec, *Ontario* the Western Provinces, and *two from Ontario*.

vi) No region shall have more than three representatives on the Executive Committee in any given term.

vii) The Executive from time to time may invite individual members of ARUCC to assist the Executive with particular matters or projects. Such individuals will not be voting members of the Executive Committee.

Section 2 - Election of Officers

 a) The President normally shall be the Vice-President from the previous term. The Vice-President is nominated on even years by the regions on a rotating basis in the sequence Western Provinces, Ontario, Quebec, Atlantic Provinces.

 b) The immediate Past President normally shall be the Chair of the Nominating Committee. The Chair shall appoint four other members, one from each region.

 c) A minimum of two months prior to the date of the General Meeting, the Nominating Committee shall distribute to the appropriate Executive Committees for the Regional Registrars' Associations *(WARUCC, OURA, CRALO, CREPUQ, and AARAO)* an invitation to submit nominations for the position of Vice-President and/or a Regional Representative, as well as nominees to the position of Secretary/Treasurer.

 d) In the event of the nomination of more than one individual to the position of Secretary/Treasurer, the Nominating Committee will select one individual for the proposed slate of officers to be presented at the General Meeting.

 e) Nominations for any position may be accepted from the floor at a General Meeting. In the event of the nomination of more than one individual for any of the positions an immediate vote shall be called, by institution, with only those Institutional Members in attendance at the General Meeting granted the right to vote. The Executive Officers will be elected by a simple majority of those present and voting.

 f) Balloting shall be supervised, and votes tabulated, by no less than two (2) Regular Members appointed by the Executive Committee.

 Executive Committee members must be designated as a Regular Member by an Institutional Member of the Association.

Proposed Amendment to By-Law I - Fees, By-Law V - Communication: Section 1-2-3 - Official communication, Newsletter, Membership Directory -- By-Law VI - Amendments.

Summary of Amendments:

The proposed amendments reflects the changes of the association's practices, from paper communications and services through electronic communication and services.

Background:

The 2004-06 ARUCC Executive Committee undertook to revise the ARUCC web site as the primary source for information on ARUCC, including the ARUCC Membership Directory. A web ARUCC Membership Directory was introduced and includes information on ARUCC Regular, Associate and Corporate Member Institutions, Associations and Corporations.   The Directory is a self-serve format, allowing the primary contact for each Regular Member Institution to maintain and update institutional contact information and member listings. With the introduction of the web directory, production of the hard-copy directory was ended.

Other amendments are needed such as : reflecting the new reality of electronic communication and the need to eliminate any additional fees to members within an institution since most if not all information and services are transmitted through the Web without related printing costs.

Proposed Edits:

Following are the proposed edits to By-Law I - Fees, By-Law V - Communication: Section 1-2-3 - Official communication, Newsletter, Membership Directory -- By-Law VI - Amendments.

BY-LAW I - FEES

Section 1

The Executive Committee shall make recommendations concerning Institutional membership fees **(see annex)** at the General Meeting for ratification by the Association. The general fee structure shall be reviewed at the end of each six-year period, the first such review taking place before the Annual Meeting of 2002

Section 2 - Institutional Members

Commencing June 26, 2002, the total operating revenue reported to Statistics Canada for each **institutional member** during 2000-01 shall determines the base institutional fee **(see annex)** ~~and the number of individuals each institution may declare as Regular Members~~. Institutional fees will be adjusted annually on July 1 by the average Consumer Price Index (CPI) for the preceding twelve months in order to determine the base institutional fee for the subsequent year.

For new institutional members, fees will be established by matching the total operating revenue for the institution during 2000-01 to a comparable on-going member's current fee and Regular Member entitlement.

Section 3 - Associate Members

The fee for Associate Members **(see annex)** ~~and the number of individuals each institution/organization may declare as Associate Members~~ shall be as determined by the Executive Committee ~~from time to time.~~

Section 4 - Corporate Members

The fee for Corporate Members **(see annex)** ~~and the number of individual representatives may declare as Corporate Members~~ shall be as determined by the Executive Committee ~~from time to time~~.

BY-LAW V - COMMUNICATION

Section I - ~~Newsletter~~ **Official Communication**

Communication required by the constitution, bylaws or for the general operation may be electronic communication, and such communication will be considered official.

~~Normally, a Regular Member of the Association shall be appointed by the Executive Committee as Editor of the Association's newsletter, CONTACT.~~

~~The term of office for the Editor shall be two years. The Editor may be re-appointed.~~

~~The Association's newsletter normally shall be produced three (3) times per annum. The Editor, who is responsible to the President for content of the newsletter, will submit copy to the President for approval prior to publication.~~

~~Responsibility for the submission of material to CONTACT shall be shared by the President and the Regional Representatives.~~

~~The Editor has the right to edit any submission. However, notwithstanding the approval of the President, in the event of a substantial change to any article, the Editor must contact the contributor and allow time for review of the revised material. A budget, prepared by the Editor, detailing the production expense of the newsletter must be submitted for approval by the Executive Committee on an annual basis.~~

Section 2 - ~~Membership Directory~~ Newsletter

Normally, a Regular Member of the Association shall be appointed by the Executive Committee as Editor of the Association's newsletter, CONTACT.

The term of office for the Editor shall be two years. The Editor may be re-appointed.

The Association's newsletter normally shall be produced three (3) times per annum. The Editor, who is responsible to the President for content of the newsletter, will submit copy to the President for approval prior to publication.

Responsibility for the submission of material to CONTACT shall be shared by the President and the Regional Representatives.

The Editor has the right to edit any submission. However, notwithstanding the approval of the President, in the event of a substantial change to any article, the Editor must contact the contributor and allow time for review of the revised material. A budget, prepared by the Editor, detailing the production expense of the newsletter must be submitted for approval by the Executive Committee on an annual basis.

Section 3 - Membership Directory

A directory of Association members shall be published and updated ~~every two years in September~~ by the Secretary/Treasurer working under the direction of the Vice-President~~. The Directory shall~~ also **and** be available on the Association's web site and shall include a listing of the current membership with institutional and email addresses as well as other Association information as determined by the Executive Committee from time to time. **It is the responsibility of the member institution to ensure the accuracy of their listing in the membership directory.**

BY-LAW VI - AMENDMENTS

Section 1

These by-laws may be amended at any General Meeting or by ~~mail~~ **electronic** ballot.

a) A majority of the voting members is required provided that a notice of the proposed amendment has been forwarded by the Executive Committee to each institutional member at least sixty calendar days before a General Meeting or due date for returning ballots.

  b) An amendment not proposed as in By-Law VI a) prior to a General Meeting may be adopted by a four-fifths vote of institutional members present and voting.

FRAIS D'INSCRIPTION

MEMBERSHIP FEES

Membres institutionnels Institutional Members		Frais annuel Yearly Fee
Revenu total d'Opérations ($000m) Total Operating Revenue ($'000s)		
0 - 4,499		115,01 $
4,500 - 6,599		159,74 $
6,600 - 10,999		191,70 $
11,000 - 16,499		230,03 $
16,500 - 21,999		268,36 $
22,000 - 33,299		306,71 $
33,300 - 44,399		345,06 $
44,400 - 55,499		383,39 $
55,500 - 82,999		421,73 $
83,000 - 110,999		460,06 $
111,000 - 166,499		498,41 $
166,500 - 221,999		536,75 $
222,000 - over		575,08 $
Membres associés Associate Members		100,00 $
Membres corporatifs Corporate Members		500,00 $

Mike Sekulic - President

Mike Sekulic, Associate Registrar Planning & Systems, University of Calgary, served as Registrar at Fairview College in NW Alberta and at Kelsey Institute in Saskatoon Saskatchewan, prior to moving to Calgary in the late 1990's. After arriving in Calgary, Mike provided IT consulting services to industry and education through his company Verix Information Systems Inc. A U of C alumnus, Mike joined the University in 1999 (just in time for Y2K fun!)

In 2001, Mike joined the WARUCC Executive as Member at Large for Alberta, and was nominated to join ARUCC as WARUCC's representative, and is now completing his term as Vice President. Over the years, through his involvement in WARUCC and ARUCC, and participation at many regional and national conferences, Mike has come to know many colleagues across the country, and looks forward to serving the ARUCC membership as President.

David J. Hinton - Past President

David has worked in the Registrar's profession for over 17 years and since 2000 has been the Registrar at the University of New Brunswick, Fredericton. Prior to entering the Registrar's world, he was a faculty member in the Department of Biological Sciences at the University of Calgary where he taught for 13 years.

His activities as a member of ARUCC have included the ARUCC EDI Task Force; member of the organizing committee for ARUCC 2000 in St. Andrews NB; member of the ARUCC Transcript Standards Task Force; serving terms as ARUCC Vice-President and currently as President. He was also President of the Atlantic Association of Registrars and Admissions Officers (AARAO). He is presently co-Chair of the recently formed Pan-Canadian Committee on Admissions and Transfer (PCCAT). Over the years he has presented numerous sessions at ARUCC, WARUCC, AARAO, AACRAO, CEC Network and related associations. He also combines his work in the Registrar's Office with teaching a 2nd year Biology course at UNB.
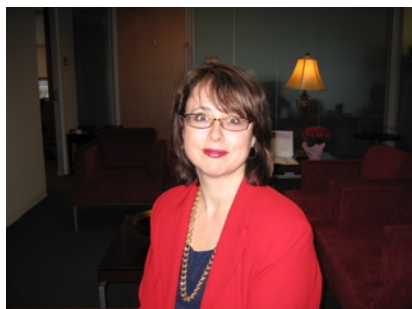
Joanne Duklas - Vice-President

Joanne Duklas, University Registrar, York University, has served as a student service professional for close to two decades. Her career began in recruitment as a liaison officer focused on the Ontario high school student market and has evolved to include extensive senior level work in the enrolment management field. Her background touches deeply upon all aspects of admissions both in Canada and internationally, recruitment, marketing, communications, enrolment management, strategic market planning, systems and IT strategy development and execution, as well as academic and financial policy and procedural development. As Past President of the Ontario University Registrars' Association (formerly past Vice President and President), Joanne looks forward to leveraging her expertise in the service of national registrarial interests as Vice President of ARUCC.

France Myette - Secretary Treasurer

France Myette has been Registrar at the Université de Sherbrooke since 2002. She holds a Bachelor of law (1987) and a Master in Business Administration (MBA, 1993) from the

Université de Sherbrooke. She has been a member of the Bar of the Province of Quebec since 1988. She practiced civil law before completing her MBA and then managed executive education for the school of business at l'Université de Sherbrooke from1993 to 2001.

France is active in a number of institutional committees. She is acting president of the registrars subcommittee and she is member of the legal advisors subcommittee of CREPUQ (Conférence des recteurs et des principaux des universités du Québec), the ARUCC executive committee and the College and University Task Force for the International Baccalaureate of North America (CURT IBNA). France is also mother of two young boys with whom she enjoys skiing in the marvelous Eastern Townships.

Regional Representatives

Stefanie Ivan - Western Representative

Stefanie Ivan is Registrar at Grant MacEwan College in Edmonton, Alberta. Her career in Student Services and Registrar Affairs began at Red Deer College in 1992.
Stefanie is active in registration affairs at both the national and local level. Since ARUCC 2004, Stefanie has worked with a sub-committee of ARUCC on the E-Calendar project, leading initiatives on the purpose of the calendar and user needs; this committee's work will be shared at a presentation at ARUCC 2006. Stefanie is serving her second term as WARUCC President and has been the Western Representative on the ARUCC Executive since 2006. In 2006 Stefanie completed her Master of Science in Education specializing in Enrolment Management and now looks forward to having time for some pleasure reading.

Clay MacDougall - Ontario Representative

Clay has been working in the Registrar's office at Humber College, in Toronto, Ontario for over 17 years and is currently the Deputy Registrar. Although new to ARUCC, Clay has been an active member of the Ontario College Registrars group known as CRALO where he currently serves as the Chair. Prior to that Clay participated as the Chair of the Registrarial Systems committee of CRALO, participated as a key member in the implementation of the Ontario College EDI project and was a member of the ARUCC Transcript Standards Task Force.

Manon Vaillant - Quebec Representative

Since 2002, Manon Vaillant has been Registrar at HEC (École des Hautes Études Commerciales), the well-known Business School of the University of Montréal. She's involved on many institutional committees, including the Registrars' committee of the Conference of Rectors and Principals of Québec Universities (CREPUQ). She was the chair of the ARUCC 2006 Logistics Committee. She holds a BBA from l'Université du Québec à Montréal (UQAM).

Rosemary Jotcham - Atlantic Representative

Rosemary Jotcham has been Registrar and Secretary to Senate at Acadia University since 2002. She began her career at Acadia in the Registrar's Office in 1974 and was a member

of the local organizing committee for ARUCC 1976. Rosemary is a graduate of Acadia University with a B.A. and a B.Ed.

Please join me in welcoming **Shannon Murphy**, Registrar at Ambrose University College, as the Alberta MAL for WARUCC. I've had the pleasure of working with **Shannon** on the ARUCC E-Calendar project and know that her dedication to the profession will greatly benefit the WARUCC executive.

Members on the Move: Alison Pickrell has been reappointed to the position of Associate Vice-President, Student Affairs at SIAST. **Alison** has served the organization as SIAST's Associate Vice-President, Student Affairs since August 2006. Her portfolio includes responsibility for enrollment services (registration and student recruitment), student development (counselling, learning assistance and education equity), recognition of prior learning (RPL), scholarships and development, and institutional research and analysis. **Alison** joined SIAST in August 2003 as Registrar.

Kathy Larsen has been reappointed to the position of SIAST Registrar. **Kathy** has served the organization as SIAST's registrar since August 2006. As Registrar, **Kathy** is responsible for the enrolment services department, which includes both student recruitment and registration services. Kathy has 30 years of experience in the post secondary sector, including serving as assistant registrar at SIAST's Palliser Campus from 1993-2006.

Vancouver Community College welcomes **Lisa Middleton** as its Associate Registrar, Broadway campus. Lisa can be reached at 604 871 7109 or lmiddleton@vcc.ca

Peter Haney, the Assistant Registrar - Admissions and Transfer for the University of Lethbridge, is retiring this summer. **Peter** has been an important member of the University of Lethbridge family for 30 years. He hasn't even left yet and we miss him already! The Admissions Department is now in their second year of accepting self-reported grades for new high school students, under **Peter's** leadership.

Sherman Greenberg retired from the University of Manitoba in February. **Sherman** has served in the Registrar's Office (previously known as the Student Records Office) in the capacity of Assistant Director and Senior Assistant Registrar for the past 34 years. **Sherman** has made many significant contributions to the registrarial functions at the University of Manitoba and through his associations with WARUCC and ARUCC. Most notably, **Sherman** has been instrumental in the development of technology based administrative services, including final examination scheduling, registration, and development of automated processes and operational reporting. Most recently, **Sherman** played a key role in the implementation of Banner Student at the University of Manitoba. **Sherman** has developed a wealth of knowledge through years of experience and has served as a valuable resource for staff across the faculties and in the Registrar's Office. We wish **Sherman** well in his retirement and congratulate him on an outstanding career
.

Vancouver Community College
Submitted by **Sueling Chan**, Registrar

Things are busy here. ABE is now tuition free in British Columbia, and we are seeing an increase in ABE enrolment. We are also implementing Cognos, working on a 2015 vision, and preparing for the 2010 Olympics.

Mount Royal College
Submitted by **Susan Gottheil**, Associate Vice-President, Enrolment Management and Registrar

In addition to expanding enrolment in our Bachelor of Nursing program for Fall 2008 we are launching more new baccalaureate degrees for Fall 2008: Bachelor of Arts-Criminal Justice, Bachelor of Arts (7 majors) and Bachelor of Science (4 majors). Within the next couple of days two other degrees are being reviewed by the Campus Alberta Quality Council and we hope to offer them next Fall as well: Bachelor of Business Administration and Bachelor of Communication.

University of Lethbridge
Submitted by Angela Mynarski, User Support Analyst

The Documents, System Support & Convocation Unit have hired a Co-op student to assist the completion of our transition to single source offering multi-channel authoring for Calendar and document production.

As well, we are pleased to announce we now have an Online Application for Graduation in production. This application provides students with the means to apply and to RSVP via the internet. According to **Carma Harding**, our Acting Coordinator, this feature has been a real service for students. This new application complements our existing Online Scholarship Application, which is in its third year.

ezRecruit, a Web-based recruiting system, was launched in September 2007. According to **John Kincaid**, Manager of Student Liaison and Recruitment, "ezRecruit is going to help us reach and build relationships with students in both Alberta and the rest of Canada. The system will also help us maintain our reputation for being high-touch and high-tech."

Work on APAS, the Alberta Post-Secondary Application System, is progressing and we are hoping to be in production in October 2008. For the past few years, the University of Lethbridge, together with Southern Alberta Institute of Technology and Athabasca University, has successfully implemented a pilot project to electronically send and receive X12 transcripts. This project provided the infrastructure for the electronic exchange of transcripts portion of APAS. We are confident electronic exchange of transcripts among post-secondary institutions can be successfully attained by all.

University of Manitoba
Submitted by **Neil Marnoch**, Registrar

The University of Manitoba went live with Banner Student as our new student information system in July 2006. A significant process enhancement realized in the first year of using Banner was the introduction of online submission of final grades. Previously grades were submitted on Scantron sheets that were filled in manually by each instructor. The University of Manitoba built upon baseline functionality and system enhancements developed at McGill University to provide instructors with easy to use tools to submit grades online. Using the grading system in self-service, instructors are able to submit grades individually for each student in the class, or they may copy grades for a whole class from common spreadsheet applications and paste the grades as a list into their grade sheet in Banner. Banner functionality restricts entry for final grade to only those grades that are valid for the course. i.e. Standard Letter grades or Pass/ Fail grades as approved for the course.

All department heads and designated administrative staff have also been given access to track the progress of grade entry and view grades for courses within their department. Some faculties and departments require that grades must be approved by a department head or faculty committee prior to being made official. An approval process was built in to the online grading system to meet this requirement. The approval process requires that grades for a class be approved by the appropriate authority before being rolled to students' academic histories.

Online grading of courses was used for the first time for entering final grades for Fall Term 2006 courses.

Despite a few challenges with respect to errors in grades that were noticed after grades had rolled and the submission of grades after end of term assessments had run, overall the introduction of online grading has been very well received by instructional staff, as well as department heads and administrators. In future we intend to build on this success through the introduction of online grade books in self-service.

IQAS
Submitted by **Kathleen Morrow, Director**, IQAS

The International Qualifications Assessment Service (IQAS), as part of the Government of Alberta, is pleased to announce the publication of the International Education Guides (IEG). These guides are a first in Canada and were developed to help educational institutions, employers and professional licensing bodies make decisions regarding the recognition of international credentials. Post-secondary institutions across Alberta and Saskatchewan were consulted in the development of these guides.

The guides compare educational systems from around the world to educational standards in Alberta and Canada. They are based on extensive research and well documented principles and criteria. IQAS used a wide range of international resources as well as expertise within the service to create the publications. The guides contain a country overview, a historical educational overview, a comprehensive description of the education system, grading scales, documentation for educational credentials and placement recommendations.

Post-secondary institutions can use these publications to assist them in determining whether a prospective student meets the educational requirements for admission or simply to find accurate and reliable information on the education system of another country.

To date, IQAS has completed six guides for the following countries: China, South Korea, The Philippines, The United Kingdom, Russia, and India with more to follow in the coming months. The published guides are available on the web at: www.immigration.alberta.ca/iqas-profiles

ONTARIO REPORT   Alex Goody

Ontario College Application Update
February 1st was the Ontario Colleges application deadline. Year over year statistics show that overall applications to Ontario Colleges were up 3.6%, non-secondary school applicants grew 2.6% and high school applicants grew by 4.4% totaling 86,560 distinct applicants and 298,482 application choices. The total application pool is expected to grow to over 145,000 distinct applications and over 440,000 program choices by the end of the Fall admissions cycle (September 2008).

OCAS & Colleges attempt to reduce their environmental footprint
Ontario College Application Service (OCAS) and four Ontario colleges (Humber, Seneca, Algonquin and La Cite) have started to use a document imaging library containing all paper documents that support an individual's application, eliminating the need for paper documents to be copied and forwarded to the colleges. The four pilot college admissions offices can now access documents from their desk via a secure web application eliminating the need for filing and storage costs.

Ontario Government flows an additional $65 million for college education and training
The additional funding will help colleges address cost pressures created by increasing enrolment, along with the costs associated with evolving technologies and other pressures. The colleges will play an important part in helping Ontario address the approaching skills shortage, as the baby boomers retire. Even with strong immigration levels, it is estimated Ontario will be short more than 360,000 skilled employees by 2025.

Applications Up for Ontario Universities

A preliminary report indicates the total number of applicants and applications continues to rise for Ontario Universities. A snapshot in January 2007 showed 79,568 applicants with a total of 350,759 applications from secondary school students. The preliminary snapshot for 2008 shows 83,381 applicants and 368,749 applications. More detailed information by university or program is available at <http://www.ouac. on.ca/

Trent University

Trent University to host 2008 International Association for Great Lakes Research Conference http://www. trentu.ca/news/daily/060721_IAGLR.html

Trent Honours Varsity Women's Rugby Team for Outstanding Season - Special Banner Raising Ceremony Held January 11

http://www.trentu.ca/newsDetails.aspx?Channel=%2fChannels%2fAdmissions +Content&WorkflowItemID=7288ef67-b35a-48c4-bc62-b3446e7ec425

Trent University and UOIT Pioneering Mult-Institutional Graduate Program Delivery http://www.trentu.ca/newsevents/newsreleases_071212uoit.php

Trent also has 3 new Graduate programs: MA in English, MA in History and a Ph.D. in Cultural Studies

York University

Oscar Peterson remembered with music scholarships http://www.yorku.ca/mediar/archive/Release.asp?Release=1346

LOAN Zone gets high marks in student survey. The LOAN Zone was designed to address issues of long wait times and line-ups by developing a self-serve system where students could book an appointment ahead of time to pick up their OSAP

http://www.yorku.ca/yfile/archive/index.asp?Article=9484

and

http://www.yorku.ca/yfile/archive/index.asp?Article=9013

Engineering class of 2007 joins the circle of the Iron Ring http://www.yorku.ca/yfile/archive/index.asp?Article=9307

Installation of Mamdouh Shoukri as York's seventh president & vice-chancellor http://www.yorku.ca/yfile/archive/index.asp?Article=9271

How York graduated the double cohort http://www.yorku.ca/yfile/archive/index.asp?Article=8711

An interactive Fall Campus Day at Keele http://www.yorku.ca/yfile/archive/index.asp?Article=9476

University of Guelph

UofG Employees to Get Transit Discount http://www.uoguelph.ca/news/2008/01/guelph_transit.html

Course that Aims to Ease Transition to University a Success http://www.uoguelph.ca/news/2007/12/new_course_that_1.html

Members on the Move

Alice Pelkman will be joining Trent University as the new Assistant Registrar (Financial Aid) effective March 1.

Deanna Plexman is the new Associate Registrar, Admission Services, for the University of Guelph.

QUÉBEC REPORT   Manon Vaillant

Campaign McGill - On October 18, 2007, **McGill University** launched a $750-million, five-year comprehensive campaign with the largest initial goal of any university fundraising campaign in Canadian history. Campaign McGill: History in the Making has raised $380 M to date.

The campaign is co-chaired by three McGill alumni, Senator Michael A. Meighen, grandson of former

Canadian prime minister, Arthur Meighen, Eugene C. McBurney, lawyer and co-founder of Griffiths McBurney and Partners, and L. Yves Fortier, lawyer, diplomat and recipient of the Companion of the Order of Canada.

McGill's Principal, Professor Heather Munroe-Blum shared the following in her comments on the campaign: *"I invite you to help McGill address the most important challenges of our era. Campaign McGill will build on our considerable assets and gather together the best and brightest minds - a powerful community of people who will advance health, build prosperity, create the next generation of science and technology, protect the environment, and strengthen culture and civil society. This $750-million venture, the most ambitious in McGill's history, will allow us to better nurture talent, to foster ideas and to help our extraordinary faculty, students and staff who are making history."*

For details about the campaign, visit http://www.mcgill.ca/campaign/about/.

Concordia University has been awarded a new Tier-2 Canada Research Chair (CRC) in the History of Genocide, for Dr. Erica Lehrer, in the department of History in the Faculty of Arts and Science. In addition, the Tier-2 Research Chair in Number Theory awarded in 2003 to Dr. Adrian Iovita, a professor in the department of Mathematics, has been renewed.

A generous $2.5 million gift from BMO Financial Group to Concordia and the John Molson School of Business (JMSB) will go toward the construction of the BMO Amphitheatre. The 300-seat space is to be built over two levels, incorporating the latest in sound and visual technology. The amphitheatre will be located on the first-floor concourse of the new JMSB building presently under construction at the corner of Guy Street and De Maisonneuve Boulevard West.

The new Centre for Interdisciplinary Studies in Society and Culture (CISSC) is the result of discussions between professors in Arts and Science and Fine Arts about how they might be able to bring together researchers from different departments who share interests or methods.

A U.S. Court recently ordered the return of a painting stolen from Jewish collector and art dealer, Dr. Max Stern. The judgment sends a strong message to all possessors of property looted from Dr. Max Stern and the Galerie Stern, Düsseldorf.

European educational institution École des Mines de Paris has ranked Concordia's students first in Canada when it comes to business leadership. The worldwide ranking comes after the institution received new data and re-calculated its initial published standings, which now places Concordia at the top of the Canadian University rankings.

Facilities Expansion - On January 21, 2008, the **École de technologie supérieure (ÉTS)** inaugurated the new wing in the main hall. This 22 000 m^2 expansion closes the property development loop planned to enhance teaching and research activities at the ÉTS.

Graduate programs - During the past few years, important efforts have been deployed to further develop graduate studies at the ÉTS. No less than 15 short programs and 10 specialized graduate diplomas have been created to meet the needs of students who are also in the labour market. Many of these programs fit together in such a way that students can complete their diplomas at their own pace.

New pathways for the Master's of Science degree - The **HEC Montréal** will offer, starting this fall, a reformed master's of science degree program (M.Sc.). Students will be able to choose between a program that includes a dissertation or a new program that includes a supervised project and extra courses. The usual length of the program is condensed into 16 months and a new public accounting option is offered. For more information, visit: http://www..hec.ca/manchettes/2007/2007087.html.

HEC Montréal takes steps toward sustainable development - To do this, **HEC Montréal** announced the creation of a new position, Director of Sustainable Development, for the elaboration of policies with respect to the three main streams of the school: teaching, research and living environment. The nomination of Mr Paul Lanoie as Director, Sustainable Development, will facilitate the emergence, the coherence and the proper functioning of numerous sustainable development projects at the HEC Montréal. Mr Lanoie is well known in the environment field. He is now Vice-President of Sustainable Development at CIRANO (Centre for Interuniversity Research and Analysis on Organizations).

An innovative EMBA - The Desautels Faculty of Management of **McGill University** and the **HEC Montréal** are uniting their efforts and are launching an EMBA joint program; it has been developed according to a new pedagogical approach that focuses on the manager's occupation. The program emphasises the theory of the "five fundamental aptitudes of a manager" established by Henry Mintzberg, Ph.D., J.E. Cleghorn Chair of the Desautels Faculty of Management at McGill University. This program meets the ongoing training needs of seasoned managers and proposes a learning environment in which interaction and collaboration is encouraged during class. This program will be offered this fall. For more information, go to www.embamcgillhec.ca.

New electronic management system for student files - In order to speed the admission process and to be able to send admission offers to candidates earlier, the **Sherbrooke University** Registrar's Office will start implementing a new electronic management system for student files this May. With an increase in admission requests at the university, the digitization of printed documents and the computerization of files will improve applications processing efficiency and will reduce by about 15 days de time needed to send students an admission offer. In addition, this new technology will help reduce paper usage thus supporting sustainable development efforts on campus.

This project was made possible thanks to the willingness and collaboration of the Registrar's Office and of the administrative staff, and to the involvement of the nine university faculties.

New Doctor of Medicine admission requirements: The MMIs will be part of the Doctor of Medicine admission process for university students starting in 2008: MMIs (Multiples Mini-Interviews).

Multiple Mini-Interviews were developed in 2001 by the Faculty of Health Sciences of McMaster University. MEMs were implanted at **Sherbrooke University** thanks to the collaboration of the university who developed them and to the University of Calgary. The set consists of ten interviews lasting ten minutes each that are aimed at evaluating the personal and human skills of candidates, such as integrity, communication, respect for others and judgement, in a given situation scenario. Before meeting with the evaluator, the candidate is allowed two minutes to get familiar with the scenario.

This new evaluation completes the medical students entrance aptitude test (TAAMUS) for Sherbrooke University that involves a 60-minute written exam that also evaluates the personal skills of candidates. In using these two forms of testing, candidates have the opportunity to put their best foot forward during the selection process. To find out more about the MMI process, consult the following Web page (in French): www.USherbrooke.ca/doctorat_medecine/admission/admission_2008-2009/documents_admission/mem_mini_entrevues_multiples.html.

Inauguration of the School of Applied Politics at Sherbrooke University - The School of officially inaugurated at the Symposium on environmental governance held last January 23. The new school differentiates itself by its innovative interrelation between theory and practice. According to the School's Director, Professor Jean-Herman Guay, the 17 years of research and teaching of the department have been successful and have lead to the cohesion between courses and activities, such as apprenticeships in Mali and participating in UN proceedings simulations.

New Ph.D. in History - In order to develop the teaching skills required to work in more than one discipline of history and to open up a wider range of career and professional activity opportunities, such as

museums and archives, Sherbrooke University will offer a new Ph.D. in History starting this September. This program will draw from the collaboration and knowledge of a team of fifteen researchers from Bishop's and Sherbrooke universities and offer a flexible and individualized learning environment unique to Sherbrooke University.

Modernizing academic management - Laval University will soon implement a new integrated academic management system. This project of significant magnitude has been ongoing for the last three years and has required the input of nearly 200 individuals. An entirely Web-based, user-friendly environment will give access to modern tools and to practices suited to the needs of Laval University and its users, i.e. students (existing and potential), professors and academic managers.

In order to make it easier to track academic progress, changes in the way student data can be accessed will be implemented and new functionalities will be added. For example, students will be able to see at a glance the courses that have been completed and those they need to take to graduate; it would also be possible to simulate a change of program to quickly assess the impact of such a change. In addition, professors will have more tools to simplify the follow-up and evaluation of students registered in their classes.

The project is much more than the implementation of the Banner Student software developed by Sungard Higher Education. The approach included a review of academic management processes in order to simplify, to harmonize and to bring them in line with the needs of students, while facilitating the work of those who work with the student population. A project aimed at system users will take place in March 2008 and will involve about 80 individuals from different faculties. It will be an opportunity for them to explore their new working environment. The implementation is planned for July 2008.

To smooth the transition to the new academic management system, important communication and consultation processes will be carried out with future users during the winter. Targeted training sessions will be given and support mechanisms will be put in place.

The academic management modernization project team is working closely with the leaders of other technology projects being developed in order to be able to offer students a quality environment and a single source of information for the duration of their studies at Laval University. To find out more about this initiative, consult www.pmgde.ulaval.ca.

Québec University (Université du Québec) is celebrating its 40th Anniversary!

Québec University is celebrating its 40th Anniversary. The Legislative Assembly of Quebec adopted the Loi sur l'Université du Québec on December 9, 1968. The establishment of Québec University was the outcome of a long decade of reflection and discussions during The Quiet Revolution. The University translated the State's willingness to equip the province with a renewed university model.

Québec University was new in many aspects and remains so today. Québec University is a public institution created by the Government of Québec but autonomously governed. The network of institutions that make up the University includes general degrees in Montreal and in the regions, graduate schools specialized in engineering, distance education and public administration degrees and research institutes that focus on the scientific priorities of the province. It also had for mission teacher training.

However, its distinct feature has been and remains its mission of accessibility. By introducing a second French-speaking university in Montreal, UQUAM, universities in the regions (Trois-Rivières, Chicoutimi, Rimouski, Gatineau, Abitibi-Témiscamingue) and by offering programs at all three university cycles, hundreds of thousands of young and older Quebecers from all walks of life have been able pursue university level studies. Many had not been able to do so up to then, because of geographic remoteness, of the lack of resources, or both.

The Quebec University network now includes more than 86 000 students and has granted upwards of 400 000 bachelor's, of master's and doctor's degrees. Forty years after its creation, Québec University validates the vision of its creators and first leaders. Several celebrations are planned during the coming year to mark the anniversary, including the attribution of honorary doctorate degrees to individuals from Québec and elsewhere.

Members on the Move

Jana Luker joined McGill University in November 2007 as the Executive Director of Student Services and reports to the Deputy Provost (Student Life and Learning). Announcement: http://www.mcgill.ca/bulletins/?ItemID=27864.

Kathleen Massey joined McGill University on December 1st, 2007 as the University Registrar and Executive Director of Enrolment Services and reports to the Deputy Provost (Student Life and Learning). Announcement: http://www.mcgill.ca/bulletins/?ItemID=27793.

Concordia's Board of Governors unanimously approved the appointment of **Michael Di Grappa** as President for an interim period until the arrival of a new president.

Me Bram Freedman will be returning to Concordia as Vice-President, External Relations and Secretary-General and will take up his duties on February 4, 2008. **Me Freedman's** appointment marks his return to Concordia University after spending the last four and a half years as Chief Operating Officer and Director of External Relations at Federation CJA, the central fundraising and community service organization for the Jewish community of Quebec.

Mrs France Charbonneau joined the Registrar's Office of the **HEC Montréal** as Administrative Director of the B.B.A. program and of the post-graduate degree in public accounting. She is replacing **Mrs Lyne Héroux** who was promoted Director, Students Services. In addition, we wish to announce the nomination of **Mrs Jo Anne Audet** as Coordinator of Admissions.

Bishop's University announces the appointment of **Mr David McBride**, who worked in recruitment a few years ago, as Director of Development and University Affaires and of **Mrs Charlene Marion** and **Mrs Bianca Jacques**, Recruitment Officer and Communications Officer respectively.

ATLANTIC REPORT   Rosemary Jotcham

Lower interest for NS student loans: Nova Scotia's college and university students are in a position to save hundreds in interest on student loans as the result of a direct-lending initiative introduced by the province. This initiative will reduce the previous interest rate by 2%. Nova Scotia will now have one of the lowest student-loan rates in Canada. Students currently enrolled in school and those who began paying off their student loans since November 1, 2007 will be the first to benefit from the program. NS News Release

Nova Scotians urged to consider skilled trades an option: The Nova Scotia Department of Education hosted a panel discussion at last Friday's school board conference in Halifax, and panelists urged Nova Scotia parents to consider careers in the skilled trades for their children. The panel included Dr. Martin Gardner, a cardiologist whose son is training as a chef. Although NS parents seem slow to accept the trades, students are seeing the employment opportunities. Enrolment at NSCC has increased 6% this year. NS News Release

Update from New Brunswick: New Brunswick's premier has confirmed that the liberal arts remain part of the future for University of New Brunswick - Saint John as well as the Shippagan and Edmonston campuses of the Université de Moncton. None of these institutions will be "transformed" into polytechnic institutes as proposed earlier.

PEI senator calls for free PSE tuition: On the 10th anniversary of Prince Edward Island's Senate report on post-secondary education, Senator Elizabeth Hubley called for an end to tuition. Hubley reminded the Upper House that many of

the issues raised by the report continue to exist today. "As a society we long ago decided to provide free education through high school because it was the bare minimum needed, but things have changed, and a high school diploma is no longer enough." *The Guardian*

NSCC starts construction on new "living lab" building: Nova Scotia Community College has started construction on its new Centre for the Built Environment at its new Waterfront Campus in Dartmouth. The facility will "become a living lab for students, faculty and industry partners to work together to develop sustainable solutions for our built environment." The facility will use only 50% of the energy a conventional building would need. NSCC News Release

Rick Mercer spotlights Dalhousie: In February, CBC's *Rick Mercer Report* recently featured Dalhousie University, the winner of his national "Spread the Net" challenge to raise money to buy mosquito nets for Africa. Rick toured Dalhousie's campus and checked out the Engineering department's indoor quicksand and concrete toboggans. The Mercer Report (February 19, 2008)

Dalhousie goes "trayless": In an effort to save water and reduce detergent effluent, Dalhousie University is doing away with cafeteria trays. 18 months ago, Dal switched from styrofoam to bamboo and reed plates, which are 100% biodegradable and compostable. The new no-tray policy will save about 3,000 litres of dish water per day as well as reducing the chemicals and electricity used by dishwashers. *The Globe & Mail*

NS plans to close aboriginal education gap: Nova Scotia's Education Minister has accepted key recommendations made by the Mi'kmaq Services Division, including the creation of a Mi'kmaq Liaison Office. This office will work to identify the educational needs of aboriginal students and develop programs to address those needs at the secondary and post secondary levels. Maclean's On Campus

People on The Move:

Mount St. Vincent University - *Stephanie Hale* has moved into the role of Assistant Registrar - Records. She has been with the Registrar's Office for the past 10 years in the role of Exams and Scheduling Officer.

Jean Brown has become the Associate Registrar - Student Systems following 20 years Datatel programming experience at MSVU.

EDI REPORT   Barry Billings, ARUCC Representative

Summary of the AACRAO SPEEDE Committee

This is an update for interested members of the ARUCC membership about the ongoing activities of the AACRAO SPEEDE Committee.

Face to Face Meetings Held: All ten members of the AACRAO SPEEDE Committee participated in the Postsecondary Electronic Standards Council (PESC) Workgroup Summit in Montréal October 13 and 14, 2007. The SPEEDE Committee met all day on the Saturday and Sunday prior to the PESC meeting. Then all members also participated in varying workgroup meetings during the PESC Workgroup Summit.

Workgroups of interest to ARUCC members include:

Course Inventory - The first few calls dealt primarily with defining the scope of the project and the group is now looking at the content of the proposed schema. One proposed use of the schema is to provide additional information, electronically, about a course so an evaluator can make more accurate and timely decisions on the transferability of the course. Another suggested use is to provide all the information, electronically, from a school to the school's vendor that assists in preparation of the official annual or biannual catalog.

Application for Admission - An XML standard for admission applications are being developed. Notes from the workgroup conference calls and a rough draft of the Implementation Guide (in progress) are available on the PESC web site at http://www.pesc.org/workgroups/admissionapp/.

The University of Lethbridge is actively participating on this workgroup.

Education Test Score Reporting - Information on this workgroup is located on the www.pesc.org web site under the tab for PESC workgroups. It is developing the PESC XML standard that serves essentially the same purpose as the EDI Transaction Set 138 so that education test scores can be exchanged electronically.

One of the important tasks of the workgroup is to update the list of Tests and Sub-tests that are out of date in the appendices for the transcript schemas.

Recently Approved Standards:

Transcript Acknowledgment: This workgroup (primarily the AACRAO SPEEDE Committee) developed the schema for the Acknowledgment of Receipt of a Student Transcript which serves the same purpose as the EDI TS 131. *This schema became an approved PESC XML Standard in July 2007.*

Batch Submittal: This workgroup developed a very simple schema and Implementation Guide which can be used to bundle multiple XML instance documents in a single transmission. *This schema became a PESC XML Standard in July 2007.* A request was received by the AACRAO SPEEDE Committee to expand its possible use for schools who use an intermediary agency in the exchange of student records. This is now in the process of being submitted for approval.

Transcript Request and Response: The schemas for the Request for a Student Transcript and also for the Response to that Request for a Student Transcript were *approved in October 2007* as PESC standards. The two schemas with several Implementation Guides are posted on the PESC web site.

Although the EDI Transaction Sets 146 and 147 were primarily designed for one school to request a transcript from another school, and for that second school to respond to that request, the new XML schemas can also be used by vendors or other agencies to provide transcript request services to schools.

Work in Progress:

An Electronic Data Exchange 'How To' booklet for both EDI and XML is being prepared. The purpose is to provide a document that will tell an institution what they need to know about electronic exchanges of student data and how to get started.

ACISI REPORT on INTERNATIONAL STUDENTS	**Yves Jodoin**
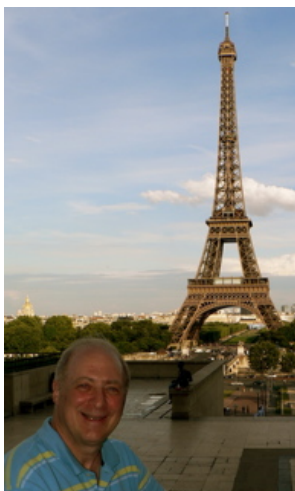
ADVISORY COMMITTEE ON INTERNATIONAL STUDENTS AND IMMIGRATION (ACISI)

The were two Advisory Committee on International Students and Immigration (ACISI) meetings this past Fall. The latest one occurred November 23, 2007. The main concerns were issues about international student fraud cases.

Media coverage about two international student fraud cases led the Immigration Minister to ask for a review of policies in the International Student Program on August 1, 2007. The two fraud cases subsequently led to jail sentences and fines.

Let's recall that the CBSA was created out of the department of Immigration with a clear mandate to apply IRPA (Immigration and Refugee Protection Act) rules. IRPA was a piece of legislation voted in 2002. Up to 2006, the RCMP had the mandate to investigate offences under IRPA. On June 1, 2006, CBSA (Canada Border Services Agency) Investigations unit undertook IRPA criminal investigation responsibilities from the RCMP. There's not much data about what the RCMP did previously since the RCMP main concern are national security and organized crime, not international student fraud cases. Since the CBSA will now be more active in investigations of immigration fraud, the Education Community dealing with international students should be aware that policies may eventually change and become more restrictive. Right now, the department of Immigration through ACISI and other bodies, such Provincial Governments is consulting about policy changes. No changes have been announced as of yet.

A final comment on this issue: as reported in the Spring 2007 issue, ENS (Electronic Notification System) work about continues at the department of Immigration. I believe that if new policies are implemented for verification of attendance of international students, it can only be done comprehensively through ENS. I have been defending this point at ACISI for several years. University Registrar's Offices should not be added the responsibility to fill paper forms in this day and age, as they are for other governmental requests such as the RESP (Registered Education Savings Plan). Everything should be done through secured electronic procedures and while respecting privacy laws.

On April 21st 2008, The Honourable Diane Finley, Minister of Citizenship and Immigration, announced changes to work permits for international students who graduate from eligible programs at certain Canadian post-secondary institutions, making it easier to attract foreign students to Canada.

For the first time, these international students would be able to obtain an open work permit under the Post-Graduation Work Permit Program, with no restrictions on the type of employment and no requirement for a job offer. In addition, the duration of the work permit has been extended to three years across the country. Previously, the program only allowed international students to work for one or two years, depending on location.

The Association of Registrars of the Universities and Colleges of Canada

Association des registraires des universités et des collèges du Canada

http://www.arucc.ca