

**ARUCC**  
**2014 Conference**  
**Exhibitor AND Sponsor Registration Form**  
**Quebec City Convention Centre**  
 June 15-18, 2014  
 (\*Exhibits on June 16-17 only)

**Exhibitor/Sponsor/Advertising Agreement**  
**(Please PRINT Clearly)**

Company name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**A. EXHIBIT BOOTHS**

Booth requests and preferences will be accommodated on a first-come, first-served basis. Please indicate the number of 8'x10' booths required. A floor plan will be issued once we know the number of exhibitors participating.

We want to reserve \_\_\_\_ booth(s).

We do not want to adjoin the following companies: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Number of booths \_\_\_\_\_ x \$1500 = \$ \_\_\_\_\_  
 Add 14.975% (5% GST + 9.975% QST) = \$ \_\_\_\_\_  
 Total = \$ \_\_\_\_\_ **Subtotal A**

**B. CONFERENCE SPONSORSHIP** (Tax exempt)

Please refer to the various sponsorships listed in the Sponsorship Opportunities Section and enter information below.

<i>Name of sponsorship</i>	<i>Fee</i>	
Choice 1 _____	\$ _____	<b>Subtotal B</b>
Choice 2 _____	\$ _____	

**C. ADVERTISING**

Please refer to the Advertising Opportunities listed and enter your choice in the space below.

<i>Location/Size of Ad/Literature Insertion Rate</i>	<i>Fee</i>
Choice 1 _____	\$ _____
Choice 2 _____	\$ _____
Add 14.975% (5% GST + 9.975% QST)	= \$ _____
Total	= \$ _____ <b>Subtotal C</b>

**Total Owning (Subtotal A + Subtotal B + Subtotal C) = \$ \_\_\_\_\_ Total D**

**Terms**

**Payment in Full (Total D) is required upon submission of this application form.**

**Please make all cheques payable to ARUCC**

**Please retain a copy of this form for your records and forward the original along with the required payment to the following address:**

**ARUCC 2014 Conference**  
**c/o Jeannie Boyes, JB Productions,**  
**391 Cavendish Drive**  
**Waterloo, ON N2T 2N6**

ARUCC will accept sponsors and exhibitors on a first-come, first-served basis and ensure appropriate promotional entitlements are provided, upon receipt of a signed contract and appropriate payments as indicated above.

**Completion and submission of this form is a commitment to exhibit and/or sponsor and/or advertise at ARUCC 2014. Required payments for exhibit booths, sponsorships and advertising must be received by the due dates indicated or the contract will be considered null and void and all relevant promotional entitlements will be withdrawn.**

**The fine print:**

To exhibit and/or sponsor and/or advertise at the ARUCC 2014 Conference, this form must be received no later than April 15, 2014. Payment in full must accompany the application (or follow shortly thereafter) to confirm the exhibit space and/or sponsorship. Final artwork for any advertisements must be received by May 15, 2014. Promotional insertions for delegate kits (minimum quantity - 375 pieces) must be received by June 2, 2014.

**Note that cancellations received in writing on or before April 15, 2014 will receive a refund, less a \$50 administration fee. No refunds will be issued for cancellations received after April 15, 2014.**

I, the duly authorized representative of the above-mentioned organization, on behalf of said organization, subscribe and agree to all **Terms and Conditions** including, but not limited to, the rules and regulations stated for sponsorship and exhibit space and services at the ARUCC 2014 Conference. See attached *Terms and Conditions for ARUCC 2014* for details.

**Print Name:** \_\_\_\_\_ **Title/Position:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**To book your booth, sponsorship or advertising opportunity, please complete this form and fax or email it to Jeannie Boyes at JB Productions – fax: 519-725-1166 or email: [jboyes@golden.net](mailto:jboyes@golden.net)**  
**Relevant payments- payable to ARUCC can be mailed to:**

ARUCC 2014 Conference  
c/o JB Productions  
391 Cavendish Drive  
Waterloo, Ontario N2T 2N6

**For more information or to discuss your exhibit booth, sponsorship or advertising options, contact Jeannie Boyes at 519 725-1144 or e-mail [jboyes@golden.net](mailto:jboyes@golden.net)**