



UNIVERSITY OF TORONTO  
FACULTY OF ARTS & SCIENCE

# Learning Strategist

## Job Number: 1801303

**Faculty / Division:** Faculty of Arts and Science

**Department:** Office of the Faculty Registrar, Arts and Science

**Campus:** St. George (downtown Toronto)

**Description:**

Reporting to the Associate Director, Student Success Programs, and working in close collaboration with the College Registrars, the Learning Strategist is responsible for developing and delivering programs/strategies to students who need additional academic support to ensure they possess the tools needed to take charge of their own learning. The Strategist meets one to one with students plus develops and delivers course-based learning modules as well as co-curricular workshops. The Strategist counsels students on academic skills, such as taking advantage of their learning styles, effective reading and study habits, and how to improve their quantitative reasoning and their academic skills. The Strategist helps students implement strategies along with corresponding technologies in areas such as organizational and analytical comprehension, general study and coping skills, including critical thinking, numeracy, assignment planning and time management. The Strategist works with students to incorporate a learning style suitable to their unique needs, helping them to identify and capitalize on their strengths and compensate for any learning deficits. The Strategist will encourage students wherever appropriate to attend learning opportunities within the broader university (e.g. Academic Success, Accessibility Services, Writing Centres, ELL, and library information sessions). The Strategist also provides training and support for instructors and academic advisors in working with students with specific learning issues. The Strategist works reciprocally with academic advisors in the College Registrar's Office and collaborates with other College academic support services to promote the best opportunities for student academic success.

The Learning Strategist is part of a community of practice within Arts & Science and within the larger university-community but spends most of his/her time in the Colleges working in close collaboration with College Registrars and College Registrar's Office staff to support individual students across all academic disciplines and/or groups of students with similar needs. 80% of the Learning Strategist's time will be spent in the Colleges; 20% will be spent in Arts & Science.

**Qualifications:**

**Education:**

Master's degree or an acceptable equivalent combination of education and experience. Certification as a Learning Strategist Specialist and/or in Assistive Technologies preferred.

**Experience:**

Minimum four (4) years recent and related experience in a post-secondary setting working with a range of students, including international students and vulnerable populations with diverse educational experiences and academic skill. Experience with counseling, conducting workshops, and working with students with learning disabilities, and students with institutional avoidance. Experience with meta-cognitive, functional strengths and limitations of emerging adults who face adversity and emerging adults with learning disabilities (LD). Experience with adults who have experienced difficulties in their years in school due to factors of institutional discrimination, trauma, financial or family hardship, or culture distinctiveness, as well as others needing unique academic support and effective methods of using strengths to compensate for difficulties. Experience offering study skills workshops and assisting in the delivery of small group learning is essential. Demonstrated experience in coaching. Knowledge about university structures, a clear understanding of academic policies and procedures and specific learning requirements within courses and programs is required.

**Skills:**

Demonstrated advanced skill with MS Office, e.g., Access, Word, Excel, Power Point, Internet, email. Excellent interpersonal, oral and written communication skills for collaborating with faculty, fostering student development and managing conflict. Excellent interviewing skills. Independent judgment and creative problem solving is required especially regarding individual program plans. Demonstrated knowledge and experience in the learning needs of Indigenous, racialized, and LGBTQ students along with students with disabilities are assets.

**Other:**

Ability to work both independently and in a self-managed team environment. Ability to understand the implications of diverse learning experiences as they pertain to functioning in an academic institution as well as to functioning in a broader context. Demonstrated initiative to maintain awareness of current and emerging trends in the field and to incorporate them into their work.

**Travel:** None

**Notes:** Note:

- This posting is for 2 full time Learning Strategist positions.
- Job description is available upon request.

**Employee Group:** United Steelworkers (USW)

**Appointment Type:** Budget - Continuing

**Schedule:** Full-time

**Pay Scale Group and Hiring Rate:** USW Pay Band 13 -- \$71,537 with an annual step progression to a maximum of \$91,485. Pay scale and job class assignment is subject to determination pursuant to the Job Evaluation/Pay Equity Maintenance Protocol.

**Job Field:** Student Academic Experience

**Job Posting:** Sep 4, 2018  
**Job Closing:** Sep 13, 2018

Please visit <http://careers.hrandequity.utoronto.ca/> for further information on how to apply to posting #1803554.